

# Oakmont High School

## Request for Letter of Recommendation

- Allow at least **TWO WEEKS** for your teacher/counselor to complete this recommendation
- Always make your request in person
- Select a teacher/counselor that knows your classroom (or academic) ability best.

**Name:** \_\_\_\_\_

Letter of Recommendation is for:    College    Scholarship    \_\_\_\_\_

Need recommendation by: \_\_\_\_\_

Please address to: \_\_\_\_\_

College Major(s): \_\_\_\_\_ Career Choice(s): \_\_\_\_\_

Colleges applying to: \_\_\_\_\_

Test Scores:

Test	Total	Reading	Writing	Mathematics
PSAT				
SAT Reasoning				
ACT plus writing				
SAT Subject	Subject & Score:	Subject & Score:	Subject & Score:	Subject & Score:

**Self Rating:** Compared to other students in your class, please rate yourself using the following scales. Please be as honest as possible.

Qualities	Below Average	Average	Above Average	Excellent (top 10%)	Outstanding (top 5%)
Academic Achievement					
Intellectual curiosity					
Initiative/Motivation					
Creativity					
Self-Confidence					
Leadership					
Responsibility					
Integrity					
Concern for others					
Sense of humor					
Emotional maturity					
Resourceful					
Reaction to setbacks					
Respect for faculty					
Respect for peers					

1. List five words that describe you:
2. Describe your favorite classes in high school and why.
3. Please list three teachers that know you well
4. What are your academic strengths (e.g. writing, research, problem-solving)?

**Feel free to attach your activities resume in place of this chart**

Extra Curricular Activity	9	10	11	12	Leadership Roles, Honors, Awards, etc.

5. Which activity was most important to you and why?
6. Please share anything else that might be helpful in preparing your recommendation

Reminder: Be sure to thank teachers who take the time to write you a letter of recommendation.