

# Academic Enrichment Permission Form



Sierra College Admissions & Records 5000 Rocklin Rd. Rocklin, CA 95677 916-660-7340

The Academic Enrichment program is to provide high school students with educational enrichment opportunities at a community college. To be eligible for consideration for this program a high school student must have completed the tenth grade and be 15 years of age by the first day of instruction and have a GPA of 3.0 or above. This form must be completed each semester **prior to the start of the semester.**

## I. APPLICANT (completed by applicant)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Last First MI

Sierra College ID#: \_\_\_\_\_ Age: \_\_\_\_\_ Grade Level \_\_\_\_\_

Phone Number: ( ) \_\_\_\_\_ Current School Attending: \_\_\_\_\_

Circle one: Public School Private School Homeschool(Private Home School Affidavit Required)

Email Address: \_\_\_\_\_

Have you previously taken classes as an Academic Enrichment student? No \_\_\_ Yes \_\_\_

## II. COURSE REQUEST (completed by applicant with approval of high school administrator)

Semester and Year: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Year \_\_\_\_\_

Please use the course number(s) and title(s) from the Schedule of Classes (seven unit maximum)

1. \_\_\_\_\_ 2. \_\_\_\_\_  
Course Number and Course Title Course Number and Course Title

## III. CONFIRMATION (school authorities and parents have evaluated the requirements and support the student's request)

A. School Counselor/Administrator (Completed by principal or designated counselor/administrator) Date: \_\_\_\_\_

*By signing below I verify this applicant has a GPA of 3.0 or above, completed tenth grade and will be 15 years of age. I verify that the classes are not offered at the applicant's school during this term.*

\_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Print Name Signature

B. Parent/ Guardian and Student. I have read and understand the Academic Enrichment policies and guidelines which are listed on the back of this form.

*I agree to these policies and give consent for my student to attend Sierra College in the courses shown above. I confirm that the student named above is able to demonstrate the level of maturity necessary to act in a responsible, mature, and ethical manner in observance of the College's code of rules and regulations. I also understand that college courses may include adult/mature subject matter. I give permission to Sierra College to release enrollment and grading information to our high school district. The parent or guardian assumes financial responsibility for all fees incurred at Sierra College by their academic enrichment student.*

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
Parent/Guardian Signature Student Signature Date

## Sierra College Admissions & Records Office Use Only

- 15 years of age  Completed 10<sup>th</sup> grade  3.0 GPA or above  Assessment met  Official Transcripts
- Approved HS Counselor signature

Received by \_\_\_\_\_

Approve  Disapprove Initials \_\_\_\_\_ Date \_\_\_\_\_

# Academic Enrichment Policies and Guidelines



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To ensure your success as an academic enrichment student, the following questions and answers related to Academic Enrichment have been developed to guide your enrollment. College classes often include adult/mature subject matter.

## **STEP 1: Meet with a High School counselor to verify that these requirements have been met:**

- You must have a cumulative GPA of 3.0 or above.
- You must have completed the tenth grade and be 15 years of age by the first day of instruction.

## **STEP 2: Apply**

- New students must have completed an online Sierra College application (indicating that you are a High School student) at: <http://www.sierracollege.edu/admissions/future-student/academic-enrichment/register.php>
- Within four business days of submission online, you will receive an email from Sierra College containing important information, including your Sierra college ID number, mySierra Login information & your Sierra College email address.

## **STEP 3: Placement/Assessment:**

- Students who wish to participate in the Academic Enrichment Program must assess/place into the appropriate transfer level courses.
  - English (English 1A)
  - Reading (English 11)
  - Mathematics (if required for course placement)
- Students are allowed to test once every 16 weeks.

## **STEP 4: Provide Documentation**

- Provide your official high school transcript.
- Provide a copy of your Private School Affidavit when appropriate.
- Documentation of age (if home schooled or age is not reflected on high school transcript).
- Complete an Academic Enrichment Permission Form
- Attach a copy of the assessment scores  
*Each semester you wish to enroll, you must resubmit all of the above documents.*

## **STEP 5: Orientation**

- Complete an online orientation. Log on to your mySierra account, and click on the 'Online Orientation' link.

## **STEP 6: Register for Classes**

- You can enroll in a maximum of 7 units each semester or summer session.
- You are allowed to register after "OPEN" registration online through your MySierra account. Classes excluded from the Academic Enrichment Program are available on our website at: <http://www.sierracollege.edu/files/resources/admissions/documents/Restricted-Course-List-2-AE-2011-2012-10-24-11.pdf>
- The college reserves the right to exclude certain classes.
- Academic Enrichment students are not permitted to audit courses.

## **What else do I need to know about Academic Enrichment?**

- The course credit and grades you receive will become part of your permanent college record.
- You must meet all course prerequisites to enroll in a course, which may require assessment tests.
- Upon graduation from high school students submit a new application; they will then be considered first time students.
- Students are responsible for being aware of and adhering to policies, procedures and deadlines (including Add/Drop deadlines) as they pertain to Sierra College students. For example if you are not present for the first class meeting, you may be dropped from the class.
- You must maintain at least a 2.0 GPA at Sierra to be allowed to take additional classes as an academic enrichment student.
- The parent or guardian assumes financial responsibility for all fees incurred at Sierra College by their academic enrichment student.
- Students who need special accommodations due to a disability must receive these accommodations through their K-12 district.
- Students may be interacting socially with adult college students and may be exposed to discussions, readings, and visual materials of a mature nature. Students will be expected to conform to the same performance standards as any other college students as set forth in course outlines and syllabi. Sierra College is not responsible for the social interactions of students and is released from the responsibility of monitoring concurrently enrolled minor students should a class meeting or course be canceled.
- Under Section 49061 of the *Education Code*, parents of community college students do *not* have a right of access to their children's student records, regardless of whether the student is under the age of 18. High school student's attending Sierra College must abide by the same FERPA laws as any other college student. For more information on FERPA laws please visit their website at <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>