

ROSEVILLE JOINT UNION HIGH SCHOOL DISTRICT

ADVERTISING REQUEST FROM AN OUTSIDE ORGANIZATION  
*Board Policy 1325 – Please submit completed form to the Principal's Office*

School Receiving Request: \_\_\_\_\_ Date \_\_\_\_\_

Organization Requesting Approval \_\_\_\_\_

Organization Type (*circle one*):

- (1) School-Related (Non-profit)   (2) Government   (3) Business (For Profit)

What is being promoted: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Organization Contact Information:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dates of Distribution \_\_\_\_\_

Method of Distribution \_\_\_\_\_

Location of Advertising \_\_\_\_\_

***Attach copy of proof (flyer, banner, sign, etc.).***

I have read the attached Board Policy 1325 and agree to abide by the terms of the policy if approved.

Requesting Party's Name (*please print*) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTE: For school publications, see newspaper/yearbook advisor. Submit proposed text of ad or signage to the newspaper/yearbook advisor.

(For District Use Only)

1. **Non-profit Material Approved**  Yes  No

Location of Advertising and Distribution \_\_\_\_\_

Method of Distribution \_\_\_\_\_

Dates of Distribution and Advertising: \_\_\_\_\_

Comments \_\_\_\_\_

Cost \_\_\_\_\_ Payment/Date Received \_\_\_\_\_

If denied, reason for denial \_\_\_\_\_

2. **Government Material Approved**  Yes  No

Location of Advertising and Distribution \_\_\_\_\_

Method of Distribution \_\_\_\_\_

Dates of Distribution and Advertising: \_\_\_\_\_

Comments \_\_\_\_\_

Cost \_\_\_\_\_ Payment/Date Received \_\_\_\_\_

If denied, reason for denial \_\_\_\_\_

3. **Business (For Profit) Advertising Approved**  Yes  No

Location of Advertising \_\_\_\_\_

Method of Distribution \_\_\_\_\_

Dates of Distribution and Advertising: \_\_\_\_\_

Comments \_\_\_\_\_

Cost \_\_\_\_\_ Payment/Date Received \_\_\_\_\_

If denied, reason for denial \_\_\_\_\_

Approving District Official:

Name \_\_\_\_\_ Site \_\_\_\_\_ Date \_\_\_\_\_

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