Roseville Joint Union High School District
1750 Cirby Way, Roseville, CA 95661
(916) 786-2051

Application for INTRADISTRICT ATTENDANCE AGREEMENT
School Year 2014 - 2015
Transfers between District Comprehensive High Schools

Student: _____ **Sp. Ed. Svcs:** Yes No DOB: _____

Present Grade: ___ Resident/Home School: _____ Current School: _____

Parent(s)/Guardian(s): _____

Address: _____ City: _____ Zip: _____
(Please include apartment number if applicable)

Home Phone: _____ Work Phone: _____ Cell Phone: _____

We hereby apply to: transfer to / remain at (circle one) _____ High School for the following reasons:

_____

_____

_____

_____

_____

By our signatures below, we certify that we have read and accept the Conditions of this Intradistrict Transfer.

Date_____ _____
Signature of Student

Date_____ _____
Signature of Parent/Guardian

For District Use Only

Date _____ ❒ Approved _____
❒ Denied Signature of Administrator
(If applicable, Sp. Ed. Director)

Date _____ ❒ Approved _____
❒ Denied D.O. Administrator

Form #156
Rev 12/2013

"Procedures" on reverse side"

Procedures for Intradistrict Transfers
2014-2015

Students who reside in RJUHSD district boundaries are expected to attend the high school in their attendance area. RJUHSD's open enrollment policy provides for transfers between schools only when space is available at the requested school and there is family transportation for the student. Due to impacted enrollment at several schools, transfers between schools will be reviewed and may be granted when an older sibling *concurrently* attends the requested school, for the IB Program, when English Learner or Special Education services are required at a different school, or in situations where unique, compelling circumstances are present.

DEADLINE: Intradistrict transfers for the 2014-2015 school year will **ONLY** be considered between **January 10, 2014 and February 14, 2014** or within a 15-day period after a student moves from one boundary area to another boundary area within the RJUHSD.

Students who apply for and are granted an intradistrict transfer must attend the requested school for that requested school year and will not be able to return to the resident school for that school year.

ATHLETIC ELIGIBILITY*:* Student transfers may affect athletic eligibility. Additional athletic eligibility information is available at www.cifsjs.org (Constitution: Article 2, Eligibility Requirements: "Transfer Eligibility," Bylaw 214).

IMPORTANT: A student on an Intradistrict Transfer Agreement is required to maintain good attendance, satisfactory academic progress and proper behavior as determined by the Principal. Attendance problems, discipline problems and/or failure to earn credits toward graduation may be reason to revoke an Intradistrict Transfer Agreement at any time.

TO APPLY: To apply for an Intradistrict Transfer to another school, the parent/guardian must **c**omplete and return an Application for Intradistrict Transfer form to the District Office with a copy of a current PG&E, SMUD or City of Roseville utility bill. (If an older sibling attends the requested school, his/her name should appear in the "reason" section.) Applications for Intradistrict Transfer must be hand-delivered or mailed (postmarked) to the District Office **by Friday, February 14, 2014.**

WAIT FOR NOTIFICATION: The District will notify the parent/guardian of approval or denial of an Interdistrict Transfer in a timely manner.

REMINDER: Intradistrict transfers will only be considered during the Open Enrollment period of January 10, 2014 through February 14, 2014 or upon recommendation of RJUHSD Administration.