

## MINUTES

◆ **CALL TO ORDER**

The meeting was called to order at 6:30 PM, by Mrs. Stauss, President.

◆ **ROLL CALL**

Trustees Present:	Rene Aguilera, Member Linda M. Park, Member R. Jan Pinney, Clerk Paige K. Stauss, President
Trustees Absent:	Scott E. Huber, Vice President
Student Reps Present:	Justin Badhan, Antelope High School Allison Szeckula, Independence High School
Staff Members Absent:	Ron Severson, Superintendent Joe Landon, Assistant Superintendent Steve Williams, Assistant Superintendent

Staff Present: Barbara Huber/Recorder, Jess Borjon, Brad Basham, John Becker, David Byrd, Tony Ham, Rob Hasty, Debbie Latteri, Suzanne Laughrea, Amy Lloyd, Joyce Lude, and Becky Rood.

◆ **CONVENE TO CLOSED SESSION**

Mrs. Stauss called for the Board to convene to Closed Session at 6:30 PM.

◆ **RECONVENE TO OPEN SESSION**

Mrs. Stauss called for the Board to convene to Open Session at 7:00 PM.

◆ **PLEDGE OF ALLEGIANCE**

◆ Mrs. Stauss announced that the meeting is being recorded.

◆ **REPORT OF ACTION FROM CLOSED SESSION**

- 1.1 **AGREEMENT FOR STIPULATED EXPULSION – A MOTION** was made by Mrs. Park and seconded by Mr. Pinney to approve an agreement for the stipulated expulsion of an Adelante High School student. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.

◆ **SCHOOL PRESENTATION**

Antelope High School showed a video featuring Maria Lopez, a graduate from Antelope High School. The video was produced by Association of California School Administrators in conjunction with the Every Student Succeeding Award that Maria will receive. In the video, Maria spoke about her path to graduation and the help she received from her counselors at Antelope High School. Antelope High School Counselors Leticia Gallardo, Phitsamay Gilchirst, Brian Hewitt, Sheila Noyes, Sandeep Pannu, and Maggie Reed, were all in attendance. (Counselor Erica Joseph Bradley was not available to come to the meeting.) The Counselors described some of the activities they offer in support of their students. In an effort that all students are college or career ready, the Counselors meet with every student and their parents in their freshman year. This is followed up with another 1:1 session in their junior year to ensure students are on track to be college ready. Other events include college application nights and financial aid nights where students get help completing the necessary paperwork.

◆ **COMMUNICATIONS**

The Board received a communication from the Division of the State Architect (DSA) certifying the completion of the Cellular Pole/Tower at Woodcreek High School. The project was completed in accordance with design documents and the DSA has received all verified reports from the district. A Board member reported that she received an email from a student (not an Antelope High School student) who questioned how one Counselor could see 600 students. The Board member reported that California ranks #50 among all states in counselor per student ratio. Another Board member reported that she received an email from a student who was urging the Board to support Measure D.

◆ **AUDIENCE TO VISITORS**

The Board heard from a citizen who is interested in working with the District on improving student achievement.

**NOTICE TO THE PUBLIC**

*All matters listed under the Consent Agenda are considered to be routine and all will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff requests specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.*

**16-159 CONSENT AGENDA (SINGLE MOTION NEEDED)**

A **MOTION** was made by Mrs. Park and was seconded by Mr. Aguilera to approve the items on the consent agenda as presented.

Roll Call Vote:	Mr. Aguilera	Aye
	Mr. Huber	Absent
	Mrs. Park	Aye
	Mr. Pinney	Aye
	Mrs. Stauss	Aye

The **MOTION** carried 4-0

**16-159.1 APPROVAL OF MINUTES** – Approved the meeting minutes of the August 23, 2016 regular meeting and the September 8, 2016 special meeting.

**16-159.2 EMPLOYMENT/REASSIGNMENT**

**Certificated**

- Erika Baltazar, Substitute Teacher, Districtwide
- Lynn Coffland, Substitute Teacher, Districtwide
- Michele Cooper, Substitute Teacher, Districtwide
- Corinne Costa, Substitute Teacher, Districtwide
- Stephany Gooch, Substitute Teacher, Districtwide

**Certificated Transfer/Reassignment/Change in FTE**

Rosemary Campbell, Teacher, Independence High School, from .50 FTE to .60 FTE (temporary)

**Classified/Confidential**

- Jana Holy, School Administrative Assistant, Antelope High School
- Robert Kwoka, Paraeducator I, Challenge High School
- Kayla Molina, Paraeducator I, Oakmont High School
- Miszti Tunde, Substitute Bus Driver, Transportation Department

**Classified/Confidential Reassignment/Transfer/Promotion/Additional Assignment**

- Delila-Ann Fakalata, From Paraeducator I, Roseville High School, to Paraeducator II, Oakmont High School
- Steven Golba, Cafeteria Assistant I, from Roseville High School to Adelante High School
- Karen Lorenzo, From Substitute Cafeteria Assistant, Districtwide, to Cafeteria Assistant I, Antelope High School
- Lalit Sharma, Custodian, Antelope High School, from 200 day to 12 month
- Laurene Wiltshire, Cafeteria Assistant I, from Woodcreek High School to Roseville High School

**Limited Term (per Education Code 45103(d)(2))**

- Christian Boehle-Silva, Academic Tutor, Roseville High School
- Julia Navesero, Academic Tutor, Roseville High School

**16-159.3 RESIGNATIONS**

**Certificated**

- Mary Banahan, Substitute Teacher, Districtwide, effective September 25, 2016
- Stephen Jaeger, Substitute Teacher, Districtwide, effective September 14, 2016
- John Turner, Substitute Teacher, Districtwide, effective September 30, 2016

**Classified/Confidential/Classified Management**

- Henry Bell, Custodian, Antelope High School, effective September 22, 2016 (for purposes of retirement)
- Barbara Bento, Multi-Unit Supervisor, Food Services Department, effective December 30, 2016 (for purposes of retirement)
- Binita Goya, Translator/Interpreter, Districtwide, effective September 26, 2016
- Deborah McCoy, Cafeteria Assistant I, Roseville High School, effective September 16, 2016 (for purposes of retirement)

Omar Najera, Mechanic I, Transportation Department, effective October 3, 2016  
 Celinne Patton, Limited Term Marching Band Assistant, Antelope High School, effective September 15, 2016  
 John Turner, Substitute Paraeducator, Districtwide, effective September 30, 2016  
 Patricia Weiss, Substitute Paraeducator, Districtwide, effective September 16, 2016

**Miscellaneous**

Jacob Bradeen, Booster Paid JV Assistant Boy’s Lacrosse Coach, Granite Bay High School, effective September 14, 2016  
 Jason Cable, JV Boys’ Volleyball Coach, Granite Bay High School, effective September 14, 2016  
 Juliet Casillas, Assistant Track Coach, Granite Bay High School, effective September 21, 2016  
 Melissa Crangle, JV Girls’ Volleyball Coach, Granite Bay High School, effective September 21, 2016  
 Adam Donovan, Assistant Swim Coach, Woodcreek High School, effective September 21, 2016  
 Maria Gallardo, Volunteer School Based Therapist, Roseville and Oakmont High Schools, effective September 19, 2016  
 Mallory Gallegos, Freshman Girls’ Soccer Coach, Granite Bay High School, effective September 21, 2016  
 Mark Gordon, Assistant Varsity Boys’ Basketball Coach, Granite Bay High School, effective September 21, 2016  
 Damien Hart, Assistant Freshman Football Coach, Oakmont High School, effective September 21, 2016  
 Samuel Henning, Volunteer School Based Therapist, Roseville and Oakmont High Schools, effective September 19, 2016  
 Kendall Hutchings, Assistant Girls’ Basketball Coach, Oakmont High School, effective September 21, 2016  
 Stephanie Jordan, Freshman Girls’ Basketball Coach, Woodcreek High School, effective September 21, 2016  
 Robert Knolla, Student Theater Technician, Woodcreek High School, effective August 14, 2016  
 Brad Molina, Varsity Boys’ Water Polo Coach, Roseville High School, effective September 21, 2016  
 Samantha Perkins, Volunteer School Based Therapist, Granite Bay High School, effective September 19, 2016  
 Joshua Pontes, Student Theater Technician, Woodcreek High School, effective August 14, 2016  
 Thomas Price, Volunteer School Based Therapist, Adelante High School, effective September 19, 2016  
 Kristine Reed Brown, Volunteer School Based Therapist, Independence High School, effective September 19, 2016  
 Todd Stafinbil, Freshman Baseball Coach, Antelope High School, effective September 28, 2016  
 Sam Stahlheber, Assistant Varsity Football Coach, Oakmont High School, effective September 21, 2016  
 Kelsey Takemoto, Volunteer School Based Therapist, Woodcreek High School, effective September 19, 2016  
 Derek Thatcher, Girls’ Tennis Coach, Oakmont High School, effective September 21, 2016  
 Gary Warren, Assistant Freshman Football Coach, Oakmont High School, effective September 21, 2016

**16-159.4 LEAVES OF ABSENCE**

**Confidential**

Susan Pierson, Payroll Technician (Benefits), Business Services Department, requests a two hour per day unpaid leave of absence effective October 1, 2016 through June 30, 2017

**16-159.5 VENDOR AND PAYROLL CHECKS** – Ratified payment of vendor checks for the month of October 2016 and payroll checks for the month of November 2016.

**16-159.6 DECLARATION OF SURPLUS PROPERTY** – Approved the declaration of surplus property.

**16-159.7 ROSEVILLE HIGH SCHOOL FACULTY ROOM COPIERS** – Authorized staff to enter into a Lease Agreement with Toshiba Financial Services for two copiers and a Maintenance Agreement with Zoom Imaging Solutions for three copiers at Roseville High School in the amount of \$81,698.76

**16-159.8 QUARTERLY UNIFORM COMPLAINT REPORT** – Approved the quarterly uniform complaint report for the quarter ended September 30, 2016 as submitted.

**16-159.9 RATIFICATION OF AGREEMENT(S) FOR NON-PUBLIC NON-SECTARIAN SCHOOL AGENCY SERVICES** – Ratified agreement(s) (under \$45,000 limit) for non-public non-sectarian school agency services for the 2016-17 school year.

**16-159.10 APPROVAL OF AGREEMENTS FOR NON-PUBLIC NON-SECTARIAN SCHOOL AGENCY SERVICES** – Approved agreements over \$45,000 limit for non-public non-sectarian school agency services.

**16-159.11 ACCEPTANCE OF DONATIONS/GIFTS/GRANTS/AWARDS** – Accepted the following:

15 Yoga mats, 12 cork blocks, 10 straps, matt cleaner and assorted work-out clothes from Zuda Yoga/SEVA Project, redwood fencing for the workshop class from Orchard Supply Hardware, \$30 Famous Footwear gift card from Youth Empowerment And Goals Association, miscellaneous food, gift cards and t-shirts from Destiny Community Center and a NordicTrack 2450 to the students at Adelante High School.

\$313 from Salesforce.org to the Granite Bay High School Athletic Department.

Lunch for eleven from Jalisco to the students of the Therapeutic Intervention Program at Challenge High School.
Lunch for nine from Tahoe Joe's to the students of the Therapeutic Intervention Program at Challenge High School.
Lunch for 15 from The Pizza Place to the students of the Therapeutic Intervention Program at Challenge High School.

**16-159.12 OVERNIGHT FIELD TRIP REQUESTS**

<b>16-159.12 A</b>	Approved request for 12 Granite Bay High School Future Business Leaders of America students to travel to Santa Clara, California to attend a leadership institute October 21-24, 2016.
<b>16-159.12 B</b>	Approved request for 13 Granite Bay High School IB Biology students to travel to San Francisco, California to complete a group project December 21-23, 2016.
<b>16-159.12 C</b>	Approved request for approximately 15 Granite Bay High School varsity water polo team members to travel to Napa, California to play in a tournament October 28-29, 2016.
<b>16-159.12 D</b>	Ratified request for approximately 15 Granite Bay High School frosh/soph water polo team members to travel to Napa, California to play in a tournament October 7-8, 2016.

[End of Consent Agenda Items]

◆ **ACTION MATTERS, REGULAR AGENDA**

- 16-160 ANNUAL REVIEW OF AND REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 1312.3, UNIFORM COMPLAINT PROCEDURES, AND ANNUAL REVIEW OF ADMINISTRATIVE REGULATION 1312.4, WILLIAMS UNIFORM COMPLAINT PROCEDURES – A MOTION** was made by Mrs. Park and seconded by Mr. Pinney to approve revisions to Board Policy and Administrative Regulation 1312.3, Uniform Complaint Procedures, based on recommended changes from the California School Boards Association, and to continue with Administrative Regulation 1312.4, Williams Uniform Complaint Procedures. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.
- 16-161 REVISE BOARD POLICY 4112.2, CERTIFICATION – A MOTION** was made by Mr. Pinney and seconded by Mrs. Park to revise Board Policy 4112.2, Certification, based on recommended changes from the California School Boards Association. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.
- 16-162 REVISE BOARD POLICY AND ADMINISTRATIVE REGULATION 4112.21, INTERNS – A MOTION** was made by Mrs. Park and seconded by Mr. Aguilera to revise Board Policy and Administrative Regulation 4112.21, Interns, based on recommended changes from the California School Boards Association. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.
- 16-163 REVISE BOARD POLICY 4113, ASSIGNMENT – A MOTION** was made by Mr. Aguilera and seconded by Mrs. Park to revise Board Policy 4113, Assignment, based on recommended changes from the California School Boards Association. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.
- 16-164 REVISE BOARD POLICY AND ADMINISTRATIVE REGULATION 4119.11, SEXUAL HARASSMENT – A MOTION** was made by Mrs. Park and seconded by Mr. Aguilera to revise Board Policy 4119.11, Sexual Harassment, based on recommended changes from the California School Boards Association. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.
- 16-165 REVISE BOARD POLICY 4030 AND APPROVE NEW ADMINISTRATIVE REGULATION 4030, NONDISCRIMINATION IN EMPLOYMENT, AND DELETE ADMINISTRATIVE REGULATION 4031, COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT – A MOTION** was made by Mr. Aguilera and seconded by Mrs. Park to revise Board Policy 4030 and approve new Administrative Regulation 4030, Nondiscrimination in Employment, based on recommended changes from the California School Boards Association. Delete Administrative Regulation 4031, Complaints Concerning Discrimination in Employment, since it has been incorporated into the new AR 4030. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.
- 16-166 REVISE BOARD POLICY 4040, EMPLOYEE USE OF TECHNOLOGY AND DELETE CORRESPONDING ADMINISTRATIVE REGULATION 4040 – A MOTION** was made by Mrs. Park and seconded by Mr. Pinney to revise Board Policy 4040, Employee Use of Technology, and to delete the accompanying Administrative Regulation 4040, based on recommended changes from the California School Boards Association. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.
- 16-167 REVISE BOARD POLICY 4143, NEGOTIATIONS/CONSULTATION – A MOTION** was made by Mr. Pinney and seconded by Mrs. Park to revise Board Policy 4143, Negotiations/Consultation, based on recommended changes from the California School Boards Association. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.

- 16-168 REVISE BOARD POLICY 4154, HEALTH AND WELFARE BENEFITS – A MOTION** was made by Mr. Aguilera and seconded by Mr. Pinney to revise Board Policy 4154, Health and Welfare Benefits, based on recommended changes from the California School Boards Association. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.
- 16-169 APPROVE REVISIONS TO BP AND AR 6179, SUPPLEMENTAL INSTRUCTION – A MOTION** was made by Mr. Pinney and seconded by Mrs. Park to approve revisions to Board Policy (BP) and Administrative Regulation (AR) 6179, Supplemental Instruction. The **MOTION** carried 4-0 (Aguilera, Park, Pinney, Stauss) with Mr. Huber absent.
- 16-170 RESOLUTION NO. 1632 TO INCREASE CREDIT ACCOUNT LIMIT FOR BANK OF AMERICA VISA ACCOUNTS – A MOTION** was made by Mr. Pinney and seconded by Mrs. Park to approve Resolution #1632 increasing the District’s credit limit account for Bank of America VISA credit cards to \$100,000.

Roll Call Vote:	Mr. Aguilera	Aye
	Mr. Huber	Absent
	Mrs. Park	Aye
	Mr. Pinney	Aye
	Mrs. Stauss	Aye

The **MOTION** carried 4-0

**PENDING AGENDA**

◆ NONE

**COMMENTS FROM BOARD AND STAFF**

The student board representative from Antelope High School reported that it is Homecoming week and Board members were invited to come to the football game on Friday. The school’s football team has a 6-0 record. The student board representative from Independence High School said that she was happy to hear the presentation from Antelope High School since she did not know anything about their school. A Board member commented on the Superintendent’s trip to Washington DC. She is proud of the work done by the District to see that every student and every school in the district is succeeding. She also commented on the canned food drive at Roseville High School. This is an example of our students giving back to the community. Another Board member commented on the Feel the Music competition at Oakmont High School. Numerous awards were won by our students in this band competition. A Board member reported that he will be attending the DLAC meeting on October 18<sup>th</sup>. A Staff member commended Mr. Becker, Principal Antelope High School, for hiring great Counselors. He also thanked the Career Technicians at our schools for presenting Military Night at Roseville High School. Shannon Blockton was thanked for her work to publicize the event. Dr. S. Laughrea was acknowledged for her work to organize and present Professional Development Day 2 upcoming on October 12<sup>th</sup>. Another Board member commented that sometimes we get caught up in the numbers and it was good to be reminded that it takes “real people” to help our students achieve.

**CLOSED SESSION AGENDA**

**1.0 STUDENT PERSONNEL**

- 1.1 AGREEMENT FOR STIPULATED EXPULSION** – Recommendation to approve an agreement for the stipulated expulsion of an Adelante High School student.

**2.0 PERSONNEL**

- 2.1 CONFERENCE WITH LABOR NEGOTIATORS - Government Code §54947.7;** District Negotiators: Ron Severson, District Superintendent; Joe Landon, Assistant Superintendent; Steve Williams, Assistant Superintendent; Employee Organizations: Roseville Secondary Education Association, California School Employees’ Association, Chapter 459, and other non-represented groups. No action was taken on this item.

**ADJOURNMENT**

Hearing no further business, Mrs. Stauss adjourned the meeting at 7:57 PM.

THE NEXT REGULAR BOARD MEETING WILL BE HELD:  
 TUESDAY, OCTOBER 25, 2016 AT THE DISTRICT ADMINISTRATION CENTER  
 CLOSED SESSION 6:30 PM/OPEN SESSION 7:00 PM