



ADELANTE HIGH SCHOOL TRANSCRIPT REQUEST

Transcripts are official documents and are signed and sealed by the School Official. They can only be released to the student when requested in writing, or a parent or guardian if the student is under 18 years of age.

Effective July 1, 2009 there is a \$3.00 charge for each requested copy. Payment may be made by cash, money order or check made out to "RJUHSD, Adelante High School". Former students: first 2 copies, no charge.

STUDENT FULL NAME WHILE ATTENDING ADELANTE:

First

Middle

Last

DATE OF BIRTH _____

GRADUATED: YES NO

IF YES, GRADUATION DATE: _____ LAST YEAR ATTENDED: _____

I will pick up my transcript in person.

I give permission for my parent to pick up my transcript. Parent name: _____

If you would like your transcript faxed to a college or adult school, please provide the fax number, name of institution, and contact person:

Fax Number _____

School _____

Attention _____

If you would like your transcript mailed, please provide full name, address, and phone number in case we need to contact you. All requests for mailed transcripts must include a stamped, self addressed envelope.

Name _____ Address _____

City _____ State _____ Zip Code _____

Phone _____

Student Signature _____ Date _____ Drivers Lic. # _____

Parent Signature (if student is under 18 years of age) _____

Verified: _____ Date: _____

Mail request to: Adelante High School
Attn: Kathy McKenzie, Registrar
350 Atlantic Street
Roseville, CA 95678

Fax requests to: 916-782-4064
Email requests to: kmckenzie@rjuhsd.us

