



SUMMER WORK PERMITS

Each high school's College & Career Center closes for summer on Thursday, June 6th and will re-open for the 2024-2025 school year on Monday, August 5th.

To get a work permit processed over summer, please follow the schedule and instructions outlined below.

June 10th - July 3rd	July 8th - August 1st
<p>Work permits processed at Oakmont High School. 1710 Cirby Way, Roseville, CA 95661</p> <p>Monday-Thursday 8:30am-3:30pm <i>*Closed on 06/19 and 07/04</i></p>	<p>Work permits processed at the RJUHSD District Office. 1750 Cirby Way, Roseville, CA 95661</p> <p>Monday-Thursday 7:30am-4pm</p>

Steps for obtaining a work permit:

- 1) Download a "Request for Work Permit" form from your school's website.
- 2) Fill out the minor's information section in entirety (including SSN).
- 3) Employer fills out and signs their section. Electronic signatures are **NOT** accepted.
- 4) Parent prints and signs their name.
- 5) Submit the work permit request form to the appropriate location (see above) and allow 24 hours for processing.

NOTE: Students must be present when picking up their completed work permit, as an original signature is required from the student. Parents may not sign for students.

Frequently Asked Questions

If I graduate from high school, do I need a work permit?

Once a minor is no longer subject to the state's compulsory education laws, he/she is not considered a minor for purposes of the state's child labor laws (labor code 1286[c]). Therefore, a high school graduate does not require a permit and may work in any occupation, even if he/she is under 18 years old.

When do work permits expire?

All work permits expire August 15th. Work permits issued during the summer and past school year (2023-2024) must be renewed by August 16, 2024, even if you are continuing to work for the same employer. The process for renewing a work permit requires the same original steps as when you first obtained the work permit.