

SUBJECT: DISCLOSURE OF CONFIDENTIAL/ PRIVILEGED INFORMATION

ORIGINATING OFFICE: SUPERINTENDENT

EFFECTIVE: OCTOBER 13, 2015

REVISED:

The Board of Trustees recognizes the importance of maintaining the confidentiality of information acquired as part of a Board member's official duties. Confidential/privileged information shall be released only to the extent authorized by law.

### **Disclosure of Closed Session Information**

A Board member shall not disclose confidential information acquired during a closed session to a person not entitled to receive such information, unless a majority of the Board has authorized its disclosure. (Government Code 54963)

*Confidential information* means a communication made in a closed session that is specifically related to the basis for the Board to meet lawfully in closed session. (Government Code 54963)

The Board shall not take any action against any person for disclosing confidential information, nor shall the disclosure be considered a violation of the law or Board policy, when the person is: (Government Code 54963)

1. Making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts necessary to establish the illegality or potential illegality of a Board action that has been the subject of deliberation during a closed session
2. Expressing an opinion concerning the propriety or legality of Board action in closed session, including disclosure of the nature and extent of the illegal or potentially illegal action
3. Disclosing information that is not confidential

### **Other Disclosures**

A Board member shall not disclose, for pecuniary gain, confidential information acquired in the course of his/her official duties. Confidential information includes information that is not a public record subject to disclosure under the Public Records Act, information that by law may not be disclosed, or information that may have a material financial effect on the Board member. (Government Code 1098)

Disclosures excepted from this prohibition are those made to law enforcement officials or to the joint legislative audit committee when reporting on improper governmental activities. (Government Code 1098)

*Legal Reference:*

EDUCATION CODE

*35010 Power of Board of Trustees to adopt rules for its own governance*

*35146 Closed session*

EVIDENCE CODE

*1040 Privilege for official information*

GOVERNMENT CODE

*1098 Public officials and employees re confidential information*

*3549.1 Meeting and negotiating in public educational employment*

*6250-6270 Inspection of public records*

*54950-54963 Brown Act, especially:*

*54956.8 Open meeting laws*

*54956.9 Closed meeting for pending litigation*

*54957 Closed session; "employee" defined; exclusion of witnesses*

*54957.1 Subsequent public report and rollcall vote; employee matters in closed session*

*54957.5 Public records*

*54957.6 Closed session; representatives with employee organization*

*54957.7 Reasons for closed session*

*54963 Confidential information in closed session*

ATTORNEY GENERAL OPINIONS

*80 Ops.Cal.Atty.Gen. 231 (1997)*

*Management Resources:*

CSBA PUBLICATIONS

*Professional Governance Standards, November 2000*

*Maximizing School Board Leadership, 1996*

WEB SITES

*CSBA: <http://www.csba.org>*