

## 2022-23 PROCEDURES FOR INCOMING INTERDISTRICT TRANSFERS

The Roseville Joint Union High School District (RJUHSD) will review Interdistrict Transfer applications for the following school year during the Incoming Transfer Enrollment window from **November 15 - December 22, 2021**. Interdistrict transfers are for **students who reside outside of the District boundaries, but wish to attend a school within the Roseville Joint Union High School District**. Submissions made after the deadline will only be considered if space is available at the requested school.

**There are no forms to complete with our district to apply for an Interdistrict Transfer. If you wish to request an Interdistrict Transfer, please complete the following steps:**

- 1) Contact your resident district to begin the application process.
- 2) After you have completed the application with your resident district and have been approved for release, you must provide the RJUHSD with the following:
  - A copy of your approved release from your resident district.
  - **Current student transcript, attendance records, and disciplinary records** (if there are no records to report, please provide a notation from school staff indicating that there are no incidents. This notation must be signed and dated).
  - The reason for the Interdistrict request. If your district does not provide space on the releasing application, an attachment must be added.
- 3) Submit your complete application packet to [transfers@rjuhsd.us](mailto:transfers@rjuhsd.us) or deliver in-person to the RJUHSD Office at 1750 Cirby Way, Roseville 95661. **Incomplete applications will not be reviewed.** It is the parents' responsibility to provide all required documents. Please check your application packets carefully.

**IMPORTANT: To be eligible for consideration of an Interdistrict Transfer, there must be enrollment space both in school and specialized programs, class schedule availability, 2.5 cumulative GPA, and satisfactory attendance and behavior record.** A student on an approved Interdistrict Transfer Agreement is required to maintain good attendance, satisfactory academic progress, and positive behavior as determined by the Principal. Attendance and discipline problems and/or lack of academic progress towards graduation can result in a reason to revoke an Interdistrict Transfer Agreement at any time. The family must be able to provide their own transportation.

A summary of the options available through the CA Education Code is available on our district website. Please note that the District has **not** chosen to become a "District of Choice" as allowed by Senate Bill 680 (2009). The District, however, will accept Interdistrict Transfers up to the enrollment caps of each school, assuming the transfer student meets all of the necessary academic, attendance, and discipline requirements, all student accommodations can be satisfied, and the student is released by their district of residence. Priority will be given to continuing students and concurrent enrollment for siblings at each school.

Contact Education Services at (916)786-2051 or [transfers@rjuhsd.us](mailto:transfers@rjuhsd.us) for any questions.  
Interdistrict decision notifications will be sent at the end of January 2022.

The Roseville Joint Union High School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived age, ancestry, color, disability, ethnicity, gender, gender expression, gender identity, genetic information, immigration status, marital status, medical information, national origin, parental status, pregnancy status, race, religion, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Compliance Officer: Rob Hasty, Executive Director, Human Resources, 1750 Cirby Way Roseville, CA 95661, 916-782-8663, [rhasty@rjuhsd.us](mailto:rhasty@rjuhsd.us) and Title IX Coordinator: Rob Hasty, Executive Director, Human Resources, 1750 Cirby Way Roseville, CA 95661, 916-782-8663, [rhasty@rjuhsd.us](mailto:rhasty@rjuhsd.us). For questions or inquiries related to 504s, please reach out to our Section 504 Coordinator: Craig Garabedian, Executive Director of Special Education, 1750 Cirby Way, Roseville, CA. 95661, 916-771-6570 ex. 4901, [cgarabedian@rjuhsd.us](mailto:cgarabedian@rjuhsd.us)