

REQUEST FOR: LETTER OF RECOMMENDATION

Name _____

Date _____

Fill out this form completely and accurately if you wish to receive a letter of recommendation for college admission or scholarships. Turn in **at least two weeks** before the due date(s).

List the colleges or scholarships to which you are applying and their deadlines. (For scholarships, please provide a description of the scholarship qualifications)

What is your intended major? _____

What is your career goal? _____

Is your high school academic record an accurate measure of your ability and potential? If not, what circumstances, if any, have interfered with your academic performance?

Are there any unusual circumstances in your life that you have had to overcome (financial problems, family illness, language barriers or any other situations)?

List three WHS teachers or staff members who know you well:

What special talents do you have?

**PLEASE SELECT FIVE
(5) ADJECTIVES THAT
FAMILY/FRIENDS
WOULD USE TO
DESCRIBE YOU:**

Active

Ambitious

Artistic

Attentive

Bright

Charismatic

Committed

Compassionate

Considerate

Conscientious

Consistent

Creative

Dedicated

Dependable

Detail-Oriented

Dynamic

Efficient

Energetic

Fearless

Flexible

Focused

Friendly

Generous

Gentle

Hardworking

Honest

Imaginative

Influential

Leader

Meticulous

Motivated

Organized

Outgoing

Persistent

Productive

Reliable

Resilient

Resourceful

Responsible

Self-Reliant

Smart

Spirited

Successful

Talented

Tenacious

Trustful

Vicarious

EXTRA-CURRICULARS AND AWARDS

List activities you have participated in and any awards you have received. Please indicate (in parentheses) the grade level for each activity/award.

CLUBS:

SPORTS:

LEADERSHIP/AWARDS:

VOLUNTEER WORK:

WORK EXPERIENCE/JOBS:

ANY ADDITIONAL INFO YOU WISH TO SHARE: