



District Substitute Teacher School Site Information

School Site	Principal's Secretary Site Contact	Substitute Arrival Time	School Start Time	School End Time
Adelante High School 350 Atlantic Street, Roseville	Renee Lee (916) 782-3155	7:30 a.m.	8:00 a.m.	2:13 p.m.
Antelope High School 7801 Titan Drive, Antelope	Kim Cuneo (916) 726-1400	7:15 a.m.	7:45 a.m.	2:35 p.m.
Challenge High School Special Education 2501 Woodcreek Oaks Blvd. (behind WHS football field)	Carolyn Timm (916)771-6570 y,1()0?	7:15 a.m.	7:45 a.m.	2:35 p.m.
Granite Bay High School #1 Grizzly Way, Granite Bay	Meagan Swartz (916)786-8676	7:15 a.m.	7:45 a.m.	2:35 p.m.
ILS Transition Program At Roseville High School	Rhonda Dorsey (916)782-3753	9:00 a.m.	9:30 a.m.	4:00 p.m.
Oakmont High School 1710 Cirby Way, Roseville	Caitlin Strawn (916)782-3781	7:15 a.m.	7:45 a.m.	2:35 p.m.
Roseville High School #1 Tiger Way, Roseville	Rhonda Dorsey (916)782-3753	7:15 a.m.	7:40 a.m.	2:30 p.m.
West Park High School 2401 High School Rd., Roseville	Paige Cahill (916) 786-2970	7:15 a.m.	7:45 a.m.	2:35pm
Woodcreek High School 2551 Woodcreek Oaks Blvd., Roseville	Glennnda Couch-Carlberg (916)771-6565 x4005	7:15 a.m.	7:45 a.m.	2:35 p.m.

Late Policy

Check in with the Principal's Secretary each day you are subbing. If you are late for an assignment contact the Principal's Secretary at the number above. **You will not be paid for the period if the site has to find a sub because you are late.**

Substitute Teachers are **not** to use cellphones during class time.

Please follow all lesson plans left for you by the teacher.

Contact the Principal's Secretary if you have questions during the day.

You are only paid for the periods you work teaching a class.

Be sure to leave the teacher thorough notes explaining how the day went with the students and lesson plan.

If you are unable to fulfill your sub assignment you **MUST** cancel it in Frontline/AESOP; if you cancel after 6:30am on the day of the assignment, you **MUST** contact the principals secretary of the school you are schedule to sub at **AND** the District Office at (916) 782-6565, ext 1051.