

Granite Bay High School

Roseville Joint Union High School District

Student Handbook

2020-2021



#1 Grizzly Way Granite Bay,

CA 95746

Phone: (916) 786-8676

Fax: (916) 786-0766

Website:

www.granitebayhigh.org

Welcome to the 2020-21 school year!

Granite Bay High School has many opportunities for you to explore, and my hope is that each and every one of you will find your niche, as well as a sense of purpose, throughout your high school career.

As we launch into our third decade, we are continuing to revisit our roots in Pride while reinventing what it looks like to be a Granite Bay High School Grizzly. With that in mind, every action will be viewed through the lens of personal responsibility, respect, integrity, dignity and engagement—in other words, PRIDE.

Here at GBHS we strive to focus on more than GPA, and believe that each and every student's behavior is a reflection of the values within our community. While it is your responsibility to understand the guidelines and the consequences within this handbook, overall we want you to remember who you are and what you represent as a Granite Bay High School Grizzly.

Have a fantastic year!

Jennifer Leighton

Principal



Granite Bay High School



Mission Statement

Granite Bay High School is a positive learning community of high expectations that prepares ALL students for postsecondary success.

Guiding Principles

- o Students will be challenged by a relevant and rigorous curriculum that emphasizes critical thinking and provides high standards and expectations for every level of ability and interest.
- o Students will have multiple opportunities to make informed decisions in a supportive, caring environment.

- o Students will attend an emotionally & physically safe campus where students, staff and the community promote social and individual responsibility, as well as integrity in all areas.
- o Students will be served through a process of continuous assessment and feedback that values the active participation and contributions of students, staff, parents and other stakeholders.
- o Students will be exposed to high quality co-curricular programs that recognize and reward participation, personal growth, leadership, and achievement

GBHS Dynamic Online Learning Schedules Fall 2020

<u>Grizzly Pride Day Schedule</u>					<u>Back to School Night Min Day Schedule</u>				
8/12/2020					8/18/2020				
Opening Assembly	8:00	-	8:40	30 min	1	8:00	-	9:00	60 min
1	8:50	-	9:20	30 min	2	9:10	-	10:10	60 min
2 + Class Talks	9:35	-	10:15	45 min	3	10:20	-	11:20	60 min
Guest Speaker	10:30	-	11:15	45 min	Lunch	11:30	-	12:30	60 min
3	11:30	-	12:00	30 min	4	12:30	-	1:30	60 min
Lunch	12:00	-	12:45	45 min	Virtual BTSN	6:00	-	7:30	90 min
4	1:00	-	1:30	30 min					
<u>Monday</u>					<u>Tuesday - Friday</u>				
<u>Collaboration Day Schedule</u>					<u>Regular Day Schedule</u>				
1	8:00	-	9:00	60 min	1	8:00	-	9:00	60 min
2	9:15	-	10:15	60 min	2	9:15	-	10:15	60 min
3	10:30	-	11:30	60 min	3	10:30	-	11:30	60 min
Lunch	11:30	-	12:30	60 min	Lunch	11:30	-	12:30	60 min
4	12:30	-	1:30	60 min	4	12:30	-	1:30	60 min
(No HUB)					HUB Support	1:45	-	2:45	60 min
<u>Minimum Day Schedule</u>									
1	8:00	-	9:00	60 min					
2	9:10	-	10:10	60 min					
3	10:20	-	11:20	60 min					
Lunch	11:30	-	12:30	60 min					
4	12:30	-	1:30	60 min					
(No HUB)									

Contact Information for School Staff

Main Office: (916) 786 – 8676

Administrative Team	Name	Extension
Principal	Jennifer Leighton	5123
Asst. Principal (Class of 2022)	Greg Sloan	5105
Asst. Principal (Class of 2024)	Lisa Stanley	5103
Asst. Principal (Class of 2021)	Jennifer Buschmann	5104
Asst. Principal (Class of 2023)	Levirt Griffin	5102
Support Staff		
Principal Secretary	Meagan Swartz	5123
Asst. Principal Secretary	Debbie Nordman	5106
Counseling Support	Joy Ashwell	5101
Registrar	Marie Hollwager	5122
Counselor	Tiffani Gieck	5117
Counselor	Navi Singh	5119
Counselor	Paul Stordahl	5118
Counselor	Tasman Nicolodi	5120
Counselor	Holly Minor	5130
Program Specialist	Jan Lucas	5842
Psychologist	Rachel Barnett	5840
Speech Therapist	Andrew Basham	5843
Learning Support Specialist	Robert Saenz	5129
School Nurse	Mary Van Hoomissen	5126
Youth Services Officer	Shon Schoer	5110
Librarian	Lauren Zdybel	5706
College/Career Center	Teri Keeney	5109
Athletic Director	Tim Healy	5128
Activity Director	Tamara Givens	5507
Advanced Placement Coord.	Jill McKinney	5156
International Baccalaureate Coord.	Bernadette Cranmer	5814
Wellness Center	Emily Belgarde	5071 & 5072
Student Services		
Attendance	Quillan DOnnis	5107
Athletics	Laura Neal	5137
Student Services	Kathi Coppedge	5127
Receptionist	Janay Hood	5100

Contacting Teachers

Staff email addresses are the person's first initial and last name, plus the district's mail address. For example, to email Tom Smith, the address would be tsmith@rjuhsd.us. See the website for a complete listing of staff. Please note that teacher telephones do not ring in the classroom during the school day. Please dial the teacher's extension and leave a message.

Counselors

The GBHS counselors are available for academic and personal needs. Students may sign up in the front office to see his/her counselor or submit a counselor request slip to the front office.

Academics

Grading Periods

September 4, 2020	Progress report
October 9, 2020	Midterm grades (<i>placed on transcript</i>)
November 6, 2020	Progress report
December 18, 2020	First term grades (<i>placed on transcript</i>)
February 5, 2021	Progress report
March 12, 2021	Midterm grades (<i>placed on transcript</i>)
April 23, 2021	Progress report
May 27, 2021	Second term grades (<i>placed on transcript</i>)

Homelink

Homelink is a website that grants parents access to their student's attendance and grades. The website is <http://homelink.rjuhsd.us/>. Parents may access current student information with an assigned security code. Letters will be sent to incoming freshmen and new students during the beginning of the school year with directions on how to access Homelink and the verification code required. Returning students who need help accessing Homelink should contact the GBHS Registrar.

Grading and Homework Guidelines

Homework shall be assigned when necessary to support classroom lessons, enable students to complete unfinished assignments, or review and apply academic content for better understanding. The Board recognizes that students learn at different rates. Students may receive credit for work that is completed late in order to encourage their continued learning. Age-appropriate instruction may be given to help students

allocate their time wisely, meet their deadlines, learn to work independently, and develop good personal study habits. At the beginning of the school year, teachers will communicate homework expectations to students and their parents/guardians in their course syllabi and during Back to School Night. These communications shall include the manner in which homework relates to achievement of academic standards and course content, the impact of homework assignments on students' grades, any school resources and programs that are available to provide homework support, and ways in which parents/guardians may appropriately assist their children. The [RJHUSD Grading Guidelines](#) are used as a guiding framework for teachers' individual homework and grading policies.

Graduation & College Entrance Requirements

To graduate from Granite Bay High School, students must:

- Pass all district graduation requirement courses
- Pass the online Personal Finance course
- Earn a minimum of 260 credits.

To qualify for CSU/UC entrance and be college-ready students must:

- Take the SAT or ACT
- Complete CSU/UC entrance requirement coursework with grades of 'C' or better

Subject	District Graduation Requirements	CSU/UC Entrance Requirements
Social Science	3 years World Studies (10 th) US History (11 th) Government & Economics (12 th)	2 years World Studies/AP Euro History/AP Human Geography (10 th) US History/AP US History (11 th)
English	4 years	4 years
Mathematics	2 years at or above CCIM1	3 years (4 years recommended) <i>Minimum:</i> CCIM1, CCIM2, CCIM3
Science	2 years total 1 year of Life Science (Biology) 1 year of Physical Science (Chemistry or Earth Science)	2 years laboratory science (3 years recommended)
World Language	1 year OR 1 year visual/performing art	2 years of the same language (3 years recommended)

Visual and Performing Arts	1 year OR 1 year world language	1 year
College Preparatory Electives	_____	1 year
Physical Education	2 years	_____
Health and Safety	1 year	_____

Note: GBHS is on the 4 x 4 block schedule, which allows students to take eight classes and earn 80 credits per year. Students should work with their counselor for details regarding additional requirements for college entrance and specific careers.

Extended Learning Opportunities

GBHS offers a comprehensive range of honors and Advanced Placement and International Baccalaureate classes for students interested in a challenging learning environment. Honors and AP/IB classes are designed to prepare students for university work and will receive weighted credit on the student's transcript.

For a complete listing please visit the course catalog on the [GBHS website](#).

College Courses

Please refer to Board Policy 5121.1 on the Roseville Joint Union High School District website for information on college courses.

Where to get academic help when school is open? O.T. (On Track) After School Program

Tutorial at the Granite Bay High School Learning Center (library)

- *Walk in program offers a place to study*
- *Peer Tutors will be available as a resource for most subjects*
- *Open Monday – Thursday from 2:35 – 4:00 p.m.*

*Closed on the 3rd Tuesday of each month for Faculty meeting

Tutoring is offered Monday through Thursday from 2:45-3:45 in the GBHS Library. In addition, teachers may offer tutoring before and after school by appointment.

Math Tutoring Center

- *Walk in program after school with math teachers available for support*
- *Open Monday – Thursday from 2:45 – 3:45 p.m.*

Science Tutoring Center

- *Walk in program after school with a science teacher available for support*
- *Open Monday – Thursday from 2:45 – 3:45 p.m.*

Homework Center

- *A quiet place to get homework done or to make up a test or quiz*
- *Open Monday – Thursday from 2:45 – 3:45 p.m.*

Where to get academic help during Dynamic Online Learning?

Teachers are available to assist students online during HUB every Tuesday - Friday from 1:30 - 3:00pm. Please refer to teachers instructions in their syllabi or on their Google Classroom for how to access them during this time. If you cannot find the information in either of these places, please email the teacher directly.

Library

During Dynamic Online Learning, the school library will be closed to students. During normal school operation, the GBHS library is open from 7:00 am until 4:00 pm on school days. Occasionally the library will be closed for special events or meetings. A student ID card is required to check out materials. Library materials may be checked out for two weeks and be renewed two times.

Academic Integrity

Honesty and integrity are the foundation of trust, and one's character, competence, and human interactions are governed by trust. The integrity of our school as an academic institution is predicated on the principle that the advancement of knowledge requires all students and instructors to respect the integrity of one another's work and to recognize the importance of acknowledging and safeguarding intellectual property. Our academic community will be judged by the honesty of our communications, spoken and written. To that end we recognize that students or staff who engage in any academic malpractice create situations that are detrimental to their academic and ethical development and progress. Academic malpractice of any form (including plagiarism and cheating) is an obstacle to achieving our goals.

Academic malpractice constitutes acts which result or may result in an individual gaining an unfair advantage.

- **Plagiarism:** taking work, words, ideas, pictures, information or anything that has been produced by someone else and submitting it as one's own.
- **Collusion:** supporting malpractice by another student, as in allowing your work to be copied or submitted for assessment by another student.
- **Copying:** taking the work of another student, with or without his or her knowledge or giving your work to another student for copying purpose.
- **Duplication of work:** presentation of the same work for different assessment components or curriculum requirements.
- **Misconduct during an examination:** including the possession of unauthorized materials (ie. phone) during an assessment or exam, communicating with another student without teacher permission or having unapproved student aides, using cheat notes or stealing tests.
- **Dishonest reporting:** creating or altering data or signatures; collecting information in an inappropriate manner including the falsification of any records such as grades, personal project, and community service or CAS records.
- **Fabricating:** making up or creating unsubstantiated research and or data.

Examples of Plagiarism include (but are not limited to) the following:

- copying answers to homework from a friend during tutor group
- cutting and pasting material off the internet and using it in a speech or essay without citing the original source

- having a tutor edit and rewrite parts of work
- having an outside source build a model or paint something
- repeating the exact words used by a teacher (verbally or in writing)
- copying dance sequences from music video sequences
- pasting pictures in research work without citing the original source
- rewriting a paragraph in own words, but clearly only using the ideas and structure of the source you are reading
- changing the lines of a published play without the consent of the playwright

Examples of collusion include (but are not limited to) the following:

- giving a friend in the same class a copy of the homework
- allowing an assignment or project to be copied
- telling a student what material appears on a math test
- hiding the truth from a teacher when it is known that someone is cheating
- passing a project to another student to be used as their own work
- sharing of work between siblings in different year levels

Examples of cheating include (but are not limited to) the following:

- using notes on a test when notes are not permitted
- using answers from another student on an assignment or assessment
- looking up solutions to a test from a website
- inputting formulas into a calculator prior to an exam
- texting solutions to another student or receiving solutions from another student
- obtaining an assessment before the assessment is administered
- unauthorized use of a calculator or computer on an assignment

Examples of fabrication include (but are not limited to) the following:

- making up data from a science experiment
- listing a source in a works cited page when the source was not used
- lying about a need for an extension for an assignment
- tampering with a gradebook

Consequences

Students who violate the Academic Integrity Policy as determined by teacher or administrator are subject to the following consequences*:

1st Instance/Level 1*

- A. Teacher will confer with the student.
- B. Student may lose credit or be asked to redo the assignment or complete an alternate assignment.
- C. Teacher will notify the parents/guardians.
- D. Teacher will refer the student's name to administration. Name and event will be filed.

2nd Instance/Level 1 or 2*

- A. Teacher will confer with the student.
- B. Student may lose credit or be asked to redo the assignment or complete an alternate assignment.
- C. Teacher will notify the student's counselor.
- D. Teacher will notify the parents/guardians.
- E. Teacher will refer the student's name to administration. Name and event filed.
- F. Depending on the severity of the infraction, the student may be referred to the Academic Integrity Committee for further review and consequences.

3rd Instance/Level 1, 2 or 3*

- A. All third instances will be reviewed by an Academic Integrity Committee comprised of a counselor, an administrator and at least two teachers.
- B. Administrator will arrange a student/ parent/ teacher/counselor conference if requested by any of the parties involved.
- C. Same as 2nd Instance
- D. Administrative action/sanctions will be decided by the committee and could include:
 - Detention and/or Suspension
 - Loss of honors weighting credit for course
 - Denial of position as a Teacher Assistant or Teacher Intern
 - Loss of eligibility in any site Honors Societies (e.g. NHS, CSF)
 - Loss of eligibility for any academic merit recognition in the junior or senior year

* It is possible that an infraction may be of such a serious nature, such as cheating on a final exam or plagiarizing a semester project or an IB essay, than the teacher and principal may need to bypass any part of all of the first two steps and the "3rd Instance/Level" consequences may be administered.

Any infraction is recorded in student records and could also affect student's consideration for academic awards, participation in academic merit clubs, and consideration for valedictorian and/or salutatorian.

If a student's name is placed on the Academic Integrity list, after one calendar year a student may appeal and submit a reflection paper and meet with the Academic Integrity Committee to request his or her name be removed.

Student Services

Absence Reporting

Students are required to have all absences cleared by a parent/guardian within 3 days of the absence to avoid a truancy mark. Please follow the procedures below:

To clear an absence, a legal guardian must call, send an email, or bring a signed note to the attendance office. The note must be typed or written in ink and all messages must include the:

- *Date and time of the absence*
- *Specific reason for the absence (see student handbook for allowable excused absence guidelines)*
- *Signature of the parent or guardian*
- *Daytime phone number of the parent or guardian*

**Please note: If it is possible to obtain verification from a medical professional, please do so.

Forgery of a note, email, a phone call, or any other school document or official communication is grounds for discipline up to and including suspension.

Students recorded as ***Not Engaged*** for two days within the same week will receive a contact from the instructor to follow-up on attendance concerns. Administrative intervention will begin when a student has been recorded as ***Not Engaged*** for three or more days.

Excused Absences (Education Code Section 48205)

A student may be excused legally from school when the absence is due to:

- *Personal illness or injury*
- *Quarantine under the direction of a county or city health officer.*
- *Medical, dental, optometric, or chiropractic services rendered.*
- *Attendance of funeral services for a member of the immediate family (1 day in state, 3 days out of state).*
- *Jury duty in the manner provided by law.*
- *Pupil is custodial parent of a child who is ill or has a medical appointment*

during school.

- *Exclusion for failure to present evidence of immunization (Education Code 48216)*
- *Exclusion from school because student is either the carrier of a contagious disease or not immunized for a contagious disease (Education Code 48213)*
- *Pupils in grades 7-12 who leave school (with prior approval of the Principal or his/her designee) to obtain confidential medical services. The pupil is to return a copy of the medical professional's appointment verification form.*

Upon written request of the parent or guardian and prior approval of the Principal or his/her designee and pursuant to board policy, a student's personal justifiable absence may be excused. Reasons include, but are not limited to:

- *Appearance in court.*
- *Observation of a holiday or ceremony of his/her religion.*
- *Attendance at religious retreats not to exceed four (4) hours per semester.*
- *Employment interview or conference.*
- *Attendance at funeral services (for other than the immediate family)*

Students are expected to make-up all work missed during the absence. Students with excused absences have the number of days they were absent to complete any work assigned during the absence.

When a student has reached **nine full or partial days** of the same period missed during any school year, a letter will be sent home to the parent/guardian notifying the parent/guardian that he/she will no longer be able to excuse an absence without a note from a school or medical professional. Absences without a note from a school or medical professional will be reported as unexcused absences/truancies and may result in disciplinary and legal action.

Dynamic Online Learning Attendance

State law, Senate Bill 98, defined how school districts must take attendance during distance learning. Attendance for Dynamic Online Learning has multiple components:

- Students are expected to be in their dynamic online learning class on time.
- Students must be present for the duration of the synchronous class time.
- Participating in class activities for that day.
- RJUHSD must verify these components daily:
 - Students will need to turn on the camera for teachers to verify their physical presence in class and complete the weekly engagement record.

- Participation by the student in class must have concrete evidence. It can be met in various ways such as an assignment, a quiz, a discussion board, a warm up activity, etc.
- Students will participate for the entire class session.
- If a student is unable to attend a class session, they will be marked “not engaged” (N) and families should expect to receive a call from the attendance office verifying absence. Parents/Guardians will need to clear the absence by leaving a message on the school attendance hotline with the student’s full name, grade, date of absence and reason for absence.

Unexcused Absences/Truancy

Per Education Code Section 48205, reasons may include but are not limited to: *Traffic, oversleeping, car problems, vacation, work, hunting, shopping, or personal business, or an absence not authorized by a parent/guardian.* **Student is responsible for communicating with teachers to arrange for make-up work and/or exams.** A period truancy is defined as a student missing 30 minutes or more in a period without a valid excuse. If a student is identified as being truant, the following steps may be implemented:

Truancy Letter 1

Issued when a student has 3 unauthorized absences.

Action: Letter mailed home, parent contacted student may be disciplined.

Truancy Letter 2

Issued when a student has 3 unauthorized absence after receiving Truancy Letter 1.

Action: Letter mailed home, parent contacted and student may be disciplined.

Truancy Letter 3

Issued when a student has 3 absence after receiving Truancy Letter 2.

Action: Served Notice to Appear to Student Attendance Mediation (SAM) at District Office by School Resource Officer and student may be disciplined.

Truancy Letter 4

Issued when a student has 3 or more unauthorized period absence after receiving Truancy Letter 3.

Action: Served Notice to Appear to Student Attendance Mediation (SAM) at District Office by School Resource Officer and student may be disciplined.

Tardy Policy

Grizzlies arrive on time! This means that you are in your seat and ready to work before the tardy bell rings. If by chance you are tardy, you should proceed to the nearest scanning station or the attendance office to check in and get a tardy pass prior to going to class. Excessive tardiness will result in the following:

# of Tardies	Consequence
1-2	Teacher will warn student, note tardy in Aeries
3-5	Detention assigned by AP, parent contact
6-8	Referral to AP, 2 detentions assigned, parent contact
9+	Referral to AP, 6 detentions assigned, parent contact

**Each subsequent tardy will constitute an additional 6 detentions.*

Permission to Leave Campus

GBHS is a closed campus. Students must have permission to leave campus during the school day. Please follow these procedures:

Send a note with your student in the morning and have them come to the attendance office before school, during break, passing, or lunch prior to the class they are leaving in order to secure a “Special” pass. They should return during the passing period prior to the class they are leaving to pick up their “Special” pass to leave. Or you (parent or guardian) may come in and sign your student out. It may take up to ½ hour for us to get them out of class, especially during lunch, PE, or Grizz Time. Students may not be able to be retrieved from 2:20-2:35.

If your student contacts you and indicates they are not feeling well please direct them to go to the nurse’s office so that we may monitor them while they wait for you to arrive.

Failure to secure a “Special” pass before leaving campus may result in truancy discipline. **A parent calling or sending a note after a student leaves without permission will not absolve the student of discipline consequences.**

Visitors

During school closures, front offices will be open Monday - Friday, 7:45 am - 3:45 pm. If meetings, appointments, applications, etc. can be completed online or over the phone, we encourage everyone to use technology tools prior to visiting the campus.

- ❑ **Visitors should enter campus only if clearance has been granted in advance or there is a scheduled appointment.**

- ❑ **Visitors must enter through the school’s main entrance for a health screening.**
- ❑ **If you are feeling ill, please reschedule and do not come to campus.**
- ❑ **If you have any of the following symptoms please reschedule and do not come to campus: Fever of 100 or higher, cough, shortness of breath, sore throat, muscle aches, chills, loss of taste or smell, gastrointestinal symptoms (i.e. nausea, diarrhea, vomiting, etc.)**
- ❑ **Face coverings are required at all times on campus and physical distancing measures will be in place. You must have a face covering to attend your scheduled appointment.**

Student visitors are not allowed on the GBHS campus during the school day. Pre-authorized visitors must check-in at the front office and wear a visitor’s pass at all times. In order to protect our students, visitors, and staff, all visitors will be required to show a valid, government-issued ID for screening.

Student Insurance

The school does not carry any accident insurance for students. It is the responsibility of the parent or guardian to provide insurance coverage. Information for the purchase of student insurance may be obtained in the office.

Health Office

The Health Center is located in the administration building. The nurse provides assistance with school related health problems, health instruction in classrooms upon request, and individual health counseling for students, parents, and staff. Students must have a teacher signed student pass to come to the Health Center, but emergencies are seen without question.

All students are required to have an emergency information on file in Homelink. Information is submitted to the school online at registration time or when a student begins school. **If you change your address, phone number, or other emergency information, please update in your parent Homelink account.** It is important for the school to be able to reach parents/guardians in the event of an emergency.

Health problems or any serious or chronic medical conditions are to be brought to the attention of the school nurse with written medical instructions for limitations (if necessary) at the beginning of each fall term.

California State Law requires at the time of registration up-to-date measles, mumps, rubella, tetanus, diphtheria, chicken pox immunization or disease history, Hepatitis B vaccine series and polio immunizations for all students. Exemptions for

religious or medical reasons must be filed in writing in the permanent school health records. Failure to meet these requirements will result in the student being excluded from school. As of 1/1/16, Religious/Personal Belief Exemptions (PBE) are no longer accepted in California (only those signed prior to 1/1/16 can be accepted).

Students are not allowed to carry medication with them. Asthma Inhalers, Epipens, and Glucagon are allowed only with doctor's orders on file in the Health Office. Only medication prescribed by a physician may be given to students. School personnel will cooperate with the student's physician by providing a safe place for the storage of necessary medication. The school must have written permission from both the parent AND the physician for over the counter OR prescription medication to be given. The medication must be in the original container. Forms are available in the Health Office and can also be found on the GBHS website.

Students who have physical or health problems that limit participation in a full physical education program are required to submit a medical restriction form to the Health Center. Forms are available in the PE Department, the Health Center, and the office all year long. Students with certain disabilities may, upon presentation of a recommendation from a physician, be excused from regular P.E. and placed in a modified program. Students who have had a serious illness, injury, or any other health complication need a doctor's clearance to reenter P.E. or athletic programs.

Requests for home hospital due to medical reasons (two weeks or longer with a doctor's note) must be made through a written medical request on a district form to the principal stating the nature of the illness and the expected duration of the illness. Contagious diseases such as pink eye, impetigo, and ringworm require a written clearance for school reentry from a doctor. Parasites such as lice and scabies are causes for exclusion from school.

Wellness Center Services

Our Wellness Center at Granite Bay is excited to offer students and families a spectrum of services and resources to promote the wellbeing of all students. Whether you want to talk about academic stress, sadness, family or relationship troubles, or you just need to vent, we are here for you! We also support students to help increase school attendance, provide school supplies, and help families with basic needs such as food and community resources. You can email the Wellness Center directly at gbhswellness@rjuhsd.us or you can [fill out this form](#) to have a direct request for support sent to the Wellness Center Staff.

[Here is a link](#) to our RJUHS Wellness Center website where more information about our program, services, and resources can be found.

Parents/Guardians:

If you would like to talk with someone in the Wellness Center, you can email gbhswellness@rjuhsd.us or you can [fill out this form](#) for a direct referral to Wellness Services.

Social-Emotional Resources

Students are encouraged to contact the school nurse, school counselors, Wellness Center staff, the school resource officer, or administration to discuss any concerns or problems that may be impacting them personally. Other community resources include:

Suicide Crisis Line* : 1-800-273-8255	AA	916-454-1100
* <i>Auburn</i> 530-885-2300	Narcotics Anonymous	800-600-4673
* <i>Lincoln</i> 916- 645-8866	People Reaching Out	916-576-3300
* <i>Roseville</i> 916-773-3111	Calif. Youth Crisis Line	1-800-843-5200
* <i>Sacramento</i> 916-368-3111	Sierra Family Services	916-783-5207
Runaway *10-15-15-8000*	New Direction	916-966-4523
Domestic Violence & Sexual Assault 916-652-6558	Peace for Family	916- 652-6558 800-575-5352
Child Abuse 1-800-422-4453	Hotline Drug Abuse	1-800-662-HELP
Diogenes Youth 916-363-0063	Alateen	916-334-2970

Food Services

Dynamic Online Learning

Breakfast and lunch will be available for students enrolled at the Roseville Joint Union High School District and Eureka Union School District and can be picked up at any of the 6 comprehensive high schools, beginning August 12th, 2020. One breakfast and one lunch can be served per student, per day. Your student's ID number is required to receive a meal.

Parents/Guardians or students may pick up meals for more than one student as long as each student's ID number is provided. Meals will be provided at no charge to eligible families.

You can [apply online](#) for the Free and Reduced lunch program 24/7 on the RJUHSD Nutrition Services website at www.rjuhsdfoodservice.com.

Meals are also available for purchase. You can add money to your student's lunch account at www.myshcoolbucks.com.

Please contact us at 916-782-5158 x 2032 with any questions.

On Campus Learning

GBHS has a full service cafeteria, a snack bar, and several satellite food service carts. Please visit our website (Food Services under the Student & Parent Resources tab) for additional information regarding menus, pricing, and the free and reduced lunch program. Follow the guidelines below to add money to your student's account.

Option 1: *Go to the website myschoolbucks.com and create an account. This will enable you to add money to your student's account. Your student will be able to purchase lunch using their ID card. You can use this website to monitor their balance and add more money as needed.*

Option 2: *Send your student with a check to the main office to be left in the cafeteria's mailbox. The amount will be added to their account and your student will be able to purchase lunch using their ID card. This process **may take up to 2 days**, so please plan to send them with lunch money for the day the check was received and the following day.*

Note: The office is not able to accept cash for students to pick up.

Messages and Deliveries

The office staff does not deliver student messages or items to classrooms. Students may check the table in the front of the office for messages or deliveries if they believe something has been dropped off for them. All items left for student pick-up are left at your own risk. Cash may not be left for students. **Per the CA Ed. Code, food delivery services and apps (pizza delivery, Door Dash, etc.) may not be used by students or for students during the school day.**

Transportation

Students driving on campus are subject to the same laws governing the roads and highways. Laws pertaining to reckless driving, exhibition of speed, mechanical violations, registration, and parking are applicable to all vehicles in the parking lot. Any law enforcement officer is authorized to patrol and cite. Pedestrians have the right-of-way. The campus maximum speed limit is 10 m.p.h. Vehicles may not be driven through campus. Students found operating their vehicles in an unsafe or reckless manner (including exceeding the 10 m.p.h. limit) may be fined and/or referred to an Assistant Principal and may lose their parking privileges on campus.

Parking

A displayed permit is required to park at GBHS. Because there are more student drivers than there are student parking spaces, only juniors and seniors are eligible for parking permits. To receive a parking permit the vehicle must be registered with the school. You will need a copy of your driver's license and proof of insurance. The parking permit must

be current for the school year and displayed in plain view on the backside of the inside rearview mirror. Students who are issued permits are expected to abide by all rules.

Parking in the following locations is prohibited:

- *Parking outside designated parking spaces (a designated space is a defined space between 2 white lines)*
- *Staff Only areas*
- *Visitors Parking area*
- *Painted curbs (red, yellow, green)*
- *Fire lanes*
- *Any area behind the school or theater*
- *Handicapped (unless you have a permit)*
- *Traffic lanes*
- *Bus loading zone*

Parking and/or parking lot infractions may result in suspension, fines, and/or loss of parking privilege. Fines for parking violations are listed on your registration form and range from \$35 to \$280.

Seniors may purchase reserved parking spaces through Student Government. Please note that these spaces are only “reserved” for the first two periods of the day, and after this time become open to all vehicles.

Note: Having off-campus first period and/or an off-campus ROP course in the morning greatly reduces the opportunity to legally park on or near the campus. If parking is a concern for you it is NOT advised to have off-campus first or second period.

Parking Alternatives

Since there is limited parking on the street and on the campus, students are encouraged to work with their parents to find alternative means of transportation. If parking on public streets students are expected to adhere to standards of civility, including safe driving, abiding by all laws, having polite interactions with homeowners, using appropriate language, and leaving no litter. While the Feist Park parking lot is a viable alternative, please note that the gate between the school and the park is locked during school hours, and therefore access to student vehicles will not be available.

Student ID

All students will be issued a student ID card at the beginning of the year, during registration, for the purpose of accessing group areas during intervention, checking out library materials, entrance to school dances, and student discounts. **Students must carry their ID card at all times while on campus or at any school event, and must identify themselves to any and all staff members (or parent volunteers) upon request.**

Students with unscheduled periods, ROP, or other off-campus classes, must show their student body card in order to be scanned as they exit the front gate during school hours. Students may not leave without having their student body card scanned.

Student ID cards are required for admission to all school dances (must show at the entrance door- students will not be permitted entrance without it), to receive the discount student rate for tickets to athletic events, and also serves as a library card. Lost cards can be replaced in the attendance office for \$7.00 (\$15.00 fee if replaced at the door on a dance evening).

Clubs

To form a club at GBHS, students need to obtain a faculty advisor who is willing to supervise club meetings and help run the club. Prior to holding meetings or events, a club constitution must be submitted to Student Government for approval. Clubs may open a club account in the Finance office. Additional details of the process of forming a club are available through the Activities Director. See the GBHS website for a list of active clubs.

Clubs must have written permission from both the ASB and the site administration for any on campus fundraising event. Fundraiser request forms are available from Student Government.

Please note that clubs will still be offered during the fall 2020 dynamic online learning session. Please check back for more information on this coming soon.

Posting of Signs/Distribution of Literature

All signs, flyers, etc. must be associated with the school or a school organization. Blue painters tape is the only allowable manner to post signs.

Students distributing literature must exercise this right within the time, place, and manner established for the school. The full text of the policy is available on the district website. Please note that the policy prohibits the distribution of commercial advertising and flyers advertising parties.

Campus Restriction

Due to our COVID health and safety protocols, our campus, all sports fields and facilities will be closed to the public with the exception of the main office (subject to visitor policy).

Skateboarding, riding bicycles or scooters, or any other wheeled/motorized transportation on campus is prohibited, as aforementioned. *Students must leave the GBHS grounds 15 minutes after the close of the school day unless they are in a supervised academic or athletic environment (tutoring, athletic practice, library, etc.) Loitering on campus is not permitted.* Students with an unscheduled (or off-campus) period must leave immediately after their last class.

Students must be picked up within 15 minutes of the end of a school sponsored event (game, dance, etc.). The GBHS campus is closed during weekends and school holidays. The athletic fields are closed from one half hour before sunset to one half hour after sunrise every day.

Student Conduct

Grizzly PRIDE

Granite Bay High School conduct is focused on five behavioral expectations that are positively stated and easy to remember. Those expectations for in person learning are:

	Personal Responsibility	Respect	Integrity	Dignity	Engagement
Learning Environment	Come to class prepared	Value everyone's contribution	Maintain academic honesty and originality of work	Use appropriate voice and language	Be present and participate
Learning Center/ Computer Lab	Leave things as you found them or better	Value others both in person and online	Be a/Model good digital citizen	Use appropriate voice and language	Stay on task; be purposeful
Cafeteria/ Lunch time in the Quad	Dispose of your trash	Be courteous to staff and peers	Model good social behavior	Use appropriate voice and language	Make connections with others
Quad/Hallways	Manage your time wisely	Maintain personal space of others	Report concerning behavior	Use appropriate voice and language	_____
Bathroom	Use bathroom during passing period (and during class sparingly)	Treat the facility with care	Use the bathroom for intended purposes.	_____	Return to class immediately after using the facilities
Parking Lot	Dispose of trash into trash containers.	Be a safe and polite driver	Park only with a permit, license, and insurance	Park only in parking designated for students.	Be attentive.
Front Office	Own your behavior	Treat all office personnel kindly.	Be truthful and cooperative	Use appropriate voice and language	Interact with office staff in a courteous manner
Locker Room	Clean up your space	Maintain personal space and privacy of others.	Value the personal property of others.	Demonstrate modesty/humility.	Be an upstander.

[The expectations for Dynamic Online Learning are \(click here to Enlarge\):](#)

GRIZZLY EXPECTATIONS FOR DYNAMIC ONLINE LEARNING

Granite Bay High School is a positive learning community of high expectations that prepares ALL students for postsecondary success.

*With that in mind, every action will be viewed through the lens of personal responsibility, respect, integrity, dignity, and engagement—in other words, **PRIDE**.*

Personal Responsibility

- Have your device fully charged or plugged in.
- Double-check your internet connection before class starts.
- Keep yourself muted until it is time for you to talk and participate.
- Try to find a quiet place to do your work.
- Make productive use of the times offered by your teachers for class check-ins or class discussions.

Respect

- Arrive a few minutes earlier than the start time.
- Behave appropriately, as if you are in class at Granite Bay High School. All other Grizzly Expectations apply.
- Wear appropriate clothing. While you may be at home, you are still in school while engaging with your teachers and peers.
- If you need to use the restroom while "in class," do so without your device.
- Chats are public record and can be kept. Teachers will let you know if the session is being recorded so that students can access the information later.

Integrity

- Everyone is watching.
- Please make sure the background in your Zoom meetings is minimally distracting to others. Use an appropriate virtual background if necessary.
- Do your own work.

Dignity

- Treat your peers and your teacher with dignity and respect in and out of the classroom.
- Listen to each others' points of view, recognizing that there may be disagreement.
- Keep discussion and comments on the topic and off the people who present an alternative perspective.
- Do not use inflammatory or offensive language, sarcasm, or raised voices. Granite Bay High School is a safe place where all students are welcome. Biased, hurtful, or inflammatory words and actions are unacceptable.

Engagement

- Attendance is important for your learning. Log-in and attend all scheduled class meetings.
- Inform your teacher if you will be absent. Make up assigned work when you miss a class.
- Focus on your learning during the class session. Stay off your cell phone during virtual class time, just as you would during class on campus.
- Be your best self while interacting virtually. Minimize fidgeting with your hair, clothing, or items around you.
- Eating is a distraction. Please have snacks and meals before or after class sessions.
- Communicate with your teachers and complete assignments as given.



Dress Code

Parents and guardians of students have the primary responsibility for establishing and implementing appropriate standards of dress and grooming. It is RJUHSD's responsibility to establish a classroom and campus atmosphere that creates the appropriate environment for teaching and learning. Clothing worn on campus must reflect ***good taste, a sense of modesty, and common sense to promote a safe atmosphere that is conducive to learning.***

General Dress Policy

- Footwear must be worn at all times, per state law.
- Shirts must cover chest and may not be see-through
- Shorts, skirts and dresses must be appropriate in length. The buttocks may not be exposed at any time.
- Clothing with messages promoting drug culture or displaying pictures, symbols depicting drugs, alcohol, tobacco, profanity, violence or disrespect for members of the opposite sex or differing cultures is regarded as offensive and intimidating and therefore, is not permitted.
- Accessories such as studded or metal belts, wristbands, chains (including wallet chains), and handcuffs are not permitted.
- Dark glasses are not permitted in classrooms.
- Clothing and jewelry that imitate gang attire or gang colors is strictly prohibited.

Consequences for Dress Code Violations are:

First Offense: Change clothing, parent/guardian notification, violation will be documented in Aeries.

Second Offense: Change clothing, parent/guardian notification, detention assigned and documented in Aeries.

Third Offense: Parent/Guardian conference with student and administration, further consequences will be determined by administration.

Assemblies and Rallies

Assemblies and Rallies are a regular part of the educational process. They include programs for education, entertainment, elections, and pep rally functions. They help create better school spirit and develop leadership and talent. Appropriate student conduct is necessary for successful assemblies. See the Grizzly PRIDE behavior expectations described on page 18 of this handbook.

Student Conduct at Extracurricular Events

Students are expected to follow the same code of behavior at school functions that applies to the regular school day. Students must be in attendance during the regular school day for at least three hours in order to participate in any school activity. Students suspended from school may not be on campus or at any off-campus school activity during the period of suspension. All GBHS activities held on the weekends and/or off campus hold the same rules as a regular school day.

In order to participate in school functions, students must be in good standing. This includes good attendance, grades, and behavior. Any student not meeting these criteria may be placed on the “no-go list.” Students on the no-go list must initiate a meeting with the grade level assistant principal after 4 weeks to request removal from the list.

Student Conduct at Dances

The following policies are designed to promote an environment in which all students and adults feel safe and comfortable. Enforcement of the dress and dance codes are at the discretion of attending Granite Bay High School staff.

General Dance Policy

- Current student ID Card is mandatory to purchase tickets and attend the dance. Make-up IDs are \$15 at the door.
- Tickets may be sold at the door for one hour after the dance starts.
- Doors will close one hour after dance begins. Once a student leaves the dance, he/she will not be re-admitted to the dance.
- Students are to be in designated dance areas. Students found outside of the designated areas will be escorted off school property.
- All regulations pertaining to student conduct in school and in dances are in effect.
- Anyone suspected of substance abuse will not be admitted, will be subject to disciplinary action and will be unable to attend the next two dances.
- No purses, bags or backpacks (or shoes for dances in the gym) will be allowed into the dance. Students may check them into the proper facilities.
- Guests from other schools will only be admitted with a Guest Pass, a current photo ID and a date who attends GBHS.
- If a student is removed from the dance for inappropriate dancing, intoxication or

possession, he/she will not be allowed to attend the next dance.

- **Students must be picked up 15 minutes after the dance ends.**
- Students without a dance ticket may not get pictures taken.

Dress Code Policy for Dances

Students in violation of the Dress Code will not be allowed to enter the dance. Students found to be in violation following entrance to the dance will be removed from the dance.

- All undergarments must be covered at all times
- Tank tops must fit snugly on the sides and top; no “bandana” shirts or bandeaus may be worn alone
- No plunging necklines
- Midriffs may not show above the belly button
- Skirts and shorts must not be too short
- No swimsuits may be worn
- Spandex may only be worn underneath other garments
- See-through or sheer material may not be worn

Students who violate any of these rules will be removed from the dance and barred from the next two dances. Any student who uses alcohol or any other controlled substance prior to coming to a dance or at a school dance will be suspended and barred from the next two school dances.

Athletics

Athletes and their parents/guardians need to read the RJUHSD Athletic Handbook in its entirety. Athletes are responsible for reading the information and following the rules. Please be advised that school disciplinary actions may result in a loss of athletic eligibility. Granite Bay High School’s athletic program is run under the authority of the California Interscholastic Federation (CIF). GBHS is in the Sac Joaquin Section, and the Sierra Foothill League. Please read the RJUHSD Athletic Handbook for more details.

Questions regarding athletic eligibility, academic probation, residential eligibility, athletic clearance, training, conduct or other athletic issues should be directed to the Athletic Director, Mr. Healy, at 786-8676 ext. 5128 or the assistant principal in charge of athletics, Mr. Sloan at 786-8676 ext. 5102. See a complete list of sports, the GBHS Athletic Handbook and the athletic packet on our website.

Fan & Student Cheering Section Behavior

We encourage all students and members of the GBHS community to support GBHS athletics by attending athletic events. Students wishing to sit in the designated student

cheering section must be wearing school spirit attire, which is available at the Student Store and other selected events. Students with financial hardship should see Mr. Griffin.

Positive and appropriate fan behavior is expected. Direct your comments and support to our teams. Derogatory, negative, or unsportsmanlike behavior directed to the opponent or the referees/officials is unacceptable. Students and adults may lose attendance privileges if behavior at athletic and other school events is disrespectful of the participants and/or attendees.

Public Display of Affection

Students should remember that the school campus is a public environment and a public facility. Students are to refrain from excessive public displays of affection. Consequences may include parent contact, detention, or suspension.

PDA that is deemed unacceptable by school administration will be addressed. The following actions are acceptable:

- *A brief kiss*
- *A brief hug*
- *Holding hands*

Technology

Computers on campus, or any other devices connected to the school network, are to be used for educational purposes only. Any inappropriate use of technology on campus will be considered a violation of the Student Technology Acceptable Use Policy and may result in disciplinary actions, including but not limited to, loss of student network account, school discipline, and civil/legal consequences. The complete Student Technology AUP is available at www.rjuhsd.us/aup.

Cell Phones & Other Electronic Devices

The purpose of all technology in class is to help students enhance their learning. Any device that is not used for that purpose is not allowed during class. Ex. Cell phones, smart watches, tablets, etc. Electronic Devices are permitted at Granite Bay under the following conditions:

- Cell phones must be turned off and stored prior to entering class (unless otherwise specified by classroom teacher). All ringing tones and vibrate mode must be disabled.
- Electronic devices may not be used during class time without the teacher's permission. This includes calls in and out, games, text messaging, and/or camera, video or audio feature.
- Requesting a pass to go outside and use a cell phone is NOT permitted.
- Electronic devices may be used in classes at the teacher's discretion and before or after school, at lunch or during passing periods.

Note: GBHS is not responsible for lost or stolen electronic devices.

Consequences for violating the Electronic Policy are:

First violation: Confiscation of the device until after school ends for the day at 2:35.

Second violation: Confiscation and parent/guardian must call the assistant principal to release the device to the student.

Third violation and beyond: Confiscation, parent/guardian conference with administration, detention and/or suspension.

* If a student refuses to turn over a cell phone when requested by a staff member, this will result in school discipline.

Drugs and Weapons

The school recognizes that students and staff have the right to a safe and secure campus free from physical and psychological harm and desires to protect them from the dangers presented by drugs/intoxicants, firearms and other weapons--real or imitation.

The school encourages students to promptly report the presence of alcohol, drugs, weapons, injurious objects, or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

School and Personal Property

Students are responsible for textbooks, library books, and other school property loaned to them. If textbooks, library books, CDs or other school equipment are lost, damaged, or stolen, the student is held responsible until the financial obligation is cleared.

Diplomas and school activities (e.g. dances) will be withheld from students with outstanding financial obligations.

The school is not responsible for the loss or theft of personal property. To prevent potential loss or theft, please keep the following in mind:

- *Students are strongly advised to leave expensive personal property at home.*
- *Cell phones & other electronic devices, jewelry, expensive make-up are targets of theft.*
- *Students should never leave personal property unattended in backpacks or in the locker rooms.*
- *PE locks should always be used.*

School authorities may inspect school properties and student belongings in the interest of health and safety. Inspections for the location of all behavior-affecting substances as

defined above, paraphernalia as defined above, as well as for weapons and poisons, relate to the health and safety of students and may be considered reasonable. Such searches shall be conducted in accordance with law, Board policy, and administrative regulations.

Motorized Scooter/Mopeds & Other Modes of Transportation

Electric Scooters, Mopeds, HoverBoards, etc. Bicycles, Skateboards, Skates, Shoe Skates, Scooters

All motorized scooters/mopeds or other modes of transportation (examples listed above) are not to be in classroom areas or buildings. If used on campus they will be subject to confiscation (with return only to parent or guardian). Repeated offenses may result in suspension.

They should be parked and locked in the designated areas. The school is not responsible for vandalism or theft; however, report all thefts/vandalism to the Assistant Principals.

Behavior Policy & Grizzly PRIDE

All students should be provided with the opportunity to experience positive and worthwhile learning experiences at GBHS as aligned to PRIDE. The goals of the discipline policy are to maintain a positive, safe, and effective learning environment. Students are expected to demonstrate the behavioral expectations of Grizzly PRIDE on a consistent basis at all locations on campus as well as at all school sponsored events: Personal Responsibility, Respect, Integrity, Dignity, and Excellence.

Possible consequences for violations of the disciplinary policy and/or school rules:

- *Detention*
- *Referral to After-School Academic Interventions*
- *Parent Conference*
- *Suspension*
- *Letter of Conditional Enrollment (contract to stay enrolled at GBHS)*
- *Transfer to Alternative Education*
- *Expulsion*



Any school disruption may result in school consequences. Some examples of behavior violations that may result in suspension or expulsion include but not limited to:

- Abusive Language/Inappropriate Language/Profanity*
- Arson*
- Bomb Threat/False Alarm*
- Bullying*
- Defiance/Insubordination/Non-Compliance*
- Disrespect*
- Disruption*
- Dress Code Violation*
- Fighting*
- Forgery / Theft / Plagiarism (including but not limited to school work, passes, readmits, phone calls, all school correspondence)*
- Gang Affiliation Display*
- Gambling, wagering, or sports pools*
- Harassment*
- Inappropriate Display of Affection*
- Inappropriate Location/ Out of Bounds Area (including trespassing)*
- Lying/Cheating*
- Physical and Verbal Aggression*
- Property Damage (Vandalism)*
- Skipping Class (leaving campus without a special excuse slip, closed campus violations)*
- Technology Violation*
- Use, Possession, or distribution of Controlled Substances (alcohol, drugs, including vape pens/e-cigarettes)*
- Use, Possession, or distribution of drug paraphernalia (pipes, papers, vape devices/components)*
- Use, Possession, or distribution of Combustibles (fireworks/explosives)*
- Use/Possession of Weapons*

Please note that:

- Prescription and over the counter drugs are not allowed on campus unless they are checked in with the school nurse (Per California Ed. Code 49422-49427).
- Sale of items on campus during school hours is not permitted (Per California Ed. Code 49430).
- All parking lots (main, back, athletic, etc.) are considered part of the GBHS Campus. Vehicles parked within these areas are subject to search (Per California Ed. Code 48900-48915).

The following violations require a mandatory recommendation for expulsion:

- *Possession/furnishing a firearm*
- *Brandishing a knife*
- *Sale of a controlled substance*
- *Sexual assault/battery*
- *Possession of an explosive*
- *Causing serious physical injury*
- *Possession of a knife or dangerous object*
- *Possession of a controlled substance*
- *Robbery or extortion*
- *Assault or battery on school personnel (California Ed. Code 48915)*

Unlawful Harassment of Students

The Roseville Joint Union High School District and GBHS are committed to providing an educational environment free of unlawful harassment.

The District's anti-harassment policy (full text available online) applies to all persons involved in the District's educational environment, and prohibits unlawful harassment by any student or any employee of the District. Violation of this policy by a student may result in disciplinary action, up to and including suspension and expulsion, depending on the seriousness of the violation.

Unlawful harassment because of gender, race, ancestry, physical or mental disability, age, or any other protected basis includes, but is not limited to

- *verbal conduct such as derogatory remarks*
- *visual conduct such as staring*
- *physical conduct such as assault, unwanted touching, or blocking of normal movement*
- *harassing contact made electronically, such as text messages, internet postings, email, etc.*
- *any retaliation for having reported or threatened to report harassment*

If a student thinks he/she is being unlawfully harassed, the student should immediately notify any school administrator so that complaints can be resolved quickly and fairly. To

file a formal complaint, the students should provide details of the incident(s), the names of the individuals involved, and the names of witnesses. A written complaint is recommended, but not required.

The district's sexual harassment policy may be viewed [here](#).

Bullying

The Roseville Joint Union High School District believes that all students have a right to a safe and healthy school environment. The District, schools and community have an obligation to promote mutual respect, tolerance and acceptance. The Roseville Joint Union High School District will not tolerate behavior related to school activity or attendance that infringes on the safety of any student. A student shall not intimidate or harass another student through words or actions. Such behavior includes direct physical contact such as hitting or shoving, verbal assaults, such as teasing or name calling, social isolation or manipulation, and cyber bullying. Students who engage in bullying related to school activity or attendance are in violation of this policy and are subject to corrective and/or disciplinary action up to and including expulsion.

The Roseville Joint Union High School District expects students and/or staff to immediately report incidents of bullying to the principal or designee. Students may request that their names be kept in confidence to the extent allowed by law. Staff is expected to intervene immediately when they see a bullying incident occur. Each complaint of bullying should be investigated promptly and resolved in accordance with site-level procedures. To prevent bullying on school campuses, the Roseville Joint Union High School District may provide staff development training that addresses bullying prevention, early warning signs of harassing/intimidating behaviors, and effective prevention and intervention strategies.

The District will also endeavor to cultivate acceptance and understanding in all students and staff so as to build each school's capacity to maintain a safe and healthy learning environment.

Any form of bullying may be reported anonymously through the school-managed website at: <https://tinyurl.com/gbhs-catapult>

Cyber Bullying

Cyber bullying includes, but is not limited to, the posting of harassing messages on the Internet, social networking sites or other digital technologies which may include social cruelty, direct threats or other language or expression unprotected by law. Cyber bullying may also include breaking into another person's Internet account and assuming that person's identity in order to damage that person's reputation or friendships. When a student is suspected of, or reported to be, using electronic or digital communications to engage in cyber bullying against other students or staff or to

threaten district property, the investigation shall include documentation of the activity, identification of the source, and a determination of the relationship with, and the impact or potential impact on, school activity or school attendance. Students should be encouraged to save and print any messages sent to them that they feel constitute cyberbullying and to notify a teacher, principal or other employee so the matter may be investigated. Students who engage in cyber bullying related to school activity or attendance are in violation of this policy and are subject to corrective and/or disciplinary action up to and including expulsion.

Cyber bullying, regardless of the location and equipment used to perpetuate it, may be subject to discipline in accordance with the law, district policies and regulations. If a student is using a social networking site or service that has terms of use that prohibit posting harmful material, the Superintendent or designee may also file a complaint with the Internet site or service to have the material removed.

Students may be disciplined for conduct related to school activity or attendance that occurs at any time including, but not limited to, while on school grounds, while going to or coming from school or school activities, while at school activities whether on or off campus, during lunch period and while on district transportation.

Any form of bullying may be reported anonymously through the school-managed website at: <https://tinyurl.com/gbhs-catapult>

Bus Conduct

Students riding buses are required by law to be orderly and quiet in order to protect the safety of the riders and adhere to all rules established by the district. The same standards of behavior expected of students in the classroom are expected of students on the bus. Students not following bus rules will be disciplined in accordance with school rules. Bus passes must be purchased from Transportation. Please call the Transportation Department at 786-2723 for more information.

Senior Conduct

Students are responsible to maintain acceptable standards in the academic, attendance, conduct and citizenship areas. Failure to do so during their senior year, as determined by GBHS administration, may cause students to lose the opportunity to participate in Senior Ball, Senior Picnic, Quad Dance, and Graduation Ceremony (see RJUHSD Board Policy 6147.1) Areas reviewed for senior conduct will be:

- 1. Students who have received an "F" in any class and not making academic progress towards graduation (this includes timely completion of the Personal Finance course).*
- 2. Students who have 6 or more tardies in a quarter, or have received a 10-day attendance letter. Excessive tardiness or absences, as determined by a site*

administrator, will be reviewed to determine the reason for absence and to compare their present and past attendance pattern.

3. Students whose conduct and/or citizenship require school discipline may lose the right to participate in one or more of the senior activities.

A senior conduct appeals panel will conduct hearings for those seniors who wish to appeal their senior conduct standing. Please see your assistant principal for more details on the appeal process or general senior conduct questions.

After-School Detention

After-school detention serves as a medium-low level student discipline intervention. We use this method of refocusing students toward self-responsible behavior when previous methods of interventions have not changed desired behaviors. A student may be assigned detention for attendance related violations such as tardies/partial absences, cuts and for minor acts of misconduct in or out of the classroom such as (but not limited to) inappropriate language, dress code violation, or use of electronic devices.

When a student is assigned detention:

- The student will receive a referral notification for *Detention Assignment*.
- Students will have 24-hour notice for an assigned detention.
- The detention will be assigned from 2:45 pm to 3:45 pm.
- Detention will generally be held on Tuesdays and Wednesdays.

What is expected of a student during detention?

- Students are to report to detention on time. Late students will not be permitted to stay and the next level of infraction will be given.
- Students MUST sign in with their student body ID card with the teacher.
- Students may not leave detention until released.

Personal Responsibility	Respect	Integrity	Dignity	Engagement
Turn <u>off</u> cell phones and put on back table	<u>Raise your hand</u> if you need assistance from teacher	Be working on <u>school related</u> tasks for the entire hour	Keep your <u>head up</u> and off the desk	<u>Work</u> on homework, study, or read

What happens if a student does not follow the above rules for detention or fails to report for assigned detention?

- If a student fails to show up for an assigned detention, he/she will get that detention rescheduled as well as receive another detention. Further non-compliance will result in student suspension.
- Students will not be excused from detention because of conflicts with employment, athletics and other activities.

- Students may be placed on the extracurricular event “no-go” list for detention violations.

What if a student is absent from school the day of his or her assigned detention day?

- Detention will be re-assigned for the following day detention is held.

Free and Public Education

Under the California Constitution, the “free school guarantee” prohibits charging students any fee, charge or deposit for curricular, co-curricular, credit or non-credit activities that are part of the District’s or a school site’s education program. There are, however, specific statutes in the Education Code and other laws which identify definite circumstances when fees and charges are permissible. Those specific situations are outlined below.

Nothing in the law prohibits voluntary donations, contributions and fundraising by students and their families to support district and school site programs, so long as monetary donations, contributions and fundraising activities are not mandatory for students and their families and no conditions are placed upon the donation.

Charges by private businesses to students for services that are not integral parts of the District’s or a school site’s educational are permissible, even if facilitated by the District or school site (e.g., school pictures or sports pictures).

Clear communication is critical to help families and the community understand how they can best support the programs in which their children are participating. Questions regarding student fees, charges, donations or fundraisers should be directed to the site principal.