

ROSEVILLE JOINT UNION HIGH SCHOOL DISTRICT
APPEAL PROCEDURE

A contractor may appeal its failure to prequalify or its prequalification ratings by delivering a written notice and request for a hearing setting forth in general terms the basis of the appeal. The contractor must deliver the written notice to the RJUHSD Facilities Development Department located at 2 Tiger Way, Building #2, Roseville, CA 95678 during normal business hours. The contractor must deliver such written notice promptly upon receipt of the District's notice of prequalification status, but in no event later than five (5) days following the date of the District's notice of prequalification status. The contractor is cautioned that its notice of appeal may need to be delivered earlier than the five (5) days based on the bid advertisement schedule for any pending bid date for which the contractor seeks prequalification. If the contractor gives the required notice of intent to appeal at least five (5) business days before the bid due date and requests a hearing, the hearing shall be conducted so that it is concluded by 2:00 p.m. two (2) calendar days prior to any pending bid date for which the contractor seeks prequalification. The hearing so provided shall be an informal process conducted by a panel to whom the Board of Education of the District has delegated responsibility to hear such appeals (the "Appeals Panel"). At the hearing, the contractor will be advised of the basis for the District's prequalification determination. The contractor will be given the opportunity to ask questions, present information and present reasons in opposition to the prequalification determination. At the conclusion of the hearing, the Appeals Panel will render its decision.

The contractor waives any and all rights to challenge the decision of the District, whether by administrative process, judicial process or any other legal process or proceeding if it fails to deliver its written notice and request for hearing as set forth herein.