



Dear Warrior Community,

We understand this email is long, but we ask that all families read the entire email as it contains important information and protocols for reopening our school. As we look to returning to in-person instruction, the Roseville Joint Union High School District (RJUHS D) has a, “Phased Reopening” plan. We can’t reiterate enough that our focus is and will remain a safe return. Last week Mr. Borjon (RJUHS D Interim-Superintendent) sent out a brief document outlining the phased approach to in-person learning. Please refer to the **Phased Reopening At-A-Glance document** [Adelante Schedule](#).

The first phase is from **September 14 - September 28** and is focused on bringing students back on campus during Support time. For those not familiar with this term, Support time is a period at the end of the school day (Tuesday-Friday) and during the day (Monday) during which time a student can receive additional academic support from their teacher.

During the September 14 - September 28 Phase 1 reopening, teachers and staff are allowed to identify and invite specific students on campus during Support. During this time period, students will only be allowed on campus if invited by his/her teacher or staff member. These invitations could be related to working one-on-one with a teacher, using Wellness Center supports, seeing the School Counselor, or more.

During any phase of the **Phased Reopening At-A-Glance** plan, students and staff are expected to follow the expectations as listed below.

Daily Staff Health Screening: All staff are required to complete a daily health screening prior to coming to each day. Should an employee be exhibiting any signs of symptoms, they are expected to report these symptoms to the site nurse and are prohibited from coming to school until they are cleared by a doctor or medical professional. Nurse Wilder will oversee this process and work in conjunction with Ms. Lloyd to make sure all staff are clear for work each day.

Daily Student Health Screening/Contract - All students invited on campus are required to complete daily health screening questions upon arriving on campus. If students respond “Yes” to any of those questions, the student may not enter campus.

COVID-19

Re-Opening Plan

Support & Time



Adelante High School

September 14- 28

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This plan is to help ensure the safety of our staff and students as they come on to campus for Support time. It is a work in progress, however. We need staff input. Please read it and feel free to email admin with any questions, concerns, or suggestions. Thanks!

Policies and Procedures

Daily Staff Health Screening: All staff are required to complete a daily health screening prior to coming to work each day. Should an employee be exhibiting any signs of symptoms, they are expected to report these symptoms to the site nurse and are prohibited from coming to school until they are cleared by a doctor or medical professional. Nurse Wilder will oversee this process.

Daily Student Health Screening - All students are required to complete a daily health screening upon entering campus each day. Should a student exhibit any signs of symptoms during class time, they are expected to report these symptoms to their teacher immediately. The student will be prohibited from coming to school until they are cleared by a doctor or medical professional.

Students on Campus

Time	Plan
Bell Schedule Progression	Schedule
Support Time	<ul style="list-style-type: none"> Support is by teacher/staff invite only or for students already on campus due to needing internet access or making use of Infant Toddler Center
Arriving to school	<ul style="list-style-type: none"> All students and staff must wear face coverings in the appropriate manner from the time they exit their vehicle and while on campus. All students and staff are expected to follow directional signage. At the front gate, students will line up 6' apart and check in with a campus monitor/admin/nurse. Daily health screening will be checked for any yes answers. If yes, they must leave immediately. The nurse will follow up with the student.ost If they have not completed their screening, they need to step aside and complete it. Students will sanitize hands at the station upon entering campus. Students must head directly to their classroom after check-in.
Leaving school	<ul style="list-style-type: none"> Students are to depart immediately, unless they are attending an after-school activity such as a club meeting or appointment with staff (counselor, Wellness, admin, etc.). Students will exit campus through the large gate by PE.
During passing periods	<ul style="list-style-type: none"> Students are required to follow all directional signage. Students must remain 6 feet apart. Students must wear a face covering. See map above for directions in hallways. Bathroom use monitored to ensure facility limit
Restrooms	Max Capacity signs placed on each door

	<p>Social Distancing rules apply in restrooms. Parent volunteers potentially used to provide bathroom cleaning and monitoring support.</p>
In Class	<ul style="list-style-type: none"> ● Students and staff will wear face coverings in the appropriate manner. ● Teachers will be provided with extra masks and shields. ● Door stops will be provided to each teacher to prop their door open so students do not have to touch the door upon entrance/exit. ● Doors can remain open throughout the class period to help with air circulation. ● Seating will be arranged to accommodate 6' social distancing (as best as possible). ● Teachers should track their Support attendance and students who use the restroom. ● At the end of each Support session, teachers will spray (let sit for 10 minutes) and then wipe each student area.
Restroom usage	Guided by facility limitation posted on doors.
Campus Visitors	<p>Should a parent/guardian need to come on campus, we will require the use of a face covering and a health screening prior to entering any school facility. All gates will be closed during the day. Campus Monitor will screen visitors at the gate. If he is not present, then a phone number will be provided for the office.</p> <p>Location designated for deliveries.</p>

Facilities and Supplies

Supplies:

Need	Notes
Soap and paper towels for all restrooms	All restrooms are stocked with soap and paper towels.
Hand sanitizer for each room on campus and common areas on campus	<p>Hand sanitizer has been delivered to every classroom. When sanitizer is running low, let office staff know and they will have more delivered immediately. Hand sanitation stations on quad (3)</p> <p>Large sanitization stations are distributed throughout campus (3).</p> <p>Sinks to be used by students in classrooms that have this feature.</p>
Tissues for each room on campus	Tissues have been ordered for all classrooms. They should arrive shortly and will be delivered to each classroom.

Cleaning and disinfection supplies	Disinfectant and paper towels have been delivered to every classroom. When products are running low, please let office staff know and they will have more delivered immediately.
Face Coverings Goggles Shields Plexiglass	Each classroom has been stocked with extra face coverings. When running low, please let office staff know and they will have more delivered immediately. Campus Monitor and office have extra masks as well. State will replenish stock every two months. Goggles supplied to all staff that request this added safety measure. Clear and closed face shields available to all staff that request this safety measure. Plexiglass provided to all staff that request this safety measure.
Door Stops	Door stops will be delivered to every classroom. Teachers are asked to prop open doors during passing periods to lessen chances of students touching the door. Doors may be left open during class to encourage air circulation.
Arrow Signs and Social Distancing Stickers	Arrow stickers are placed in hallways to guide students. Social Distancing stickers placed throughout campus.
Enter/Exit Here Signs	Enter and exit signs are placed on buildings and directions should be followed when students or staff move around campus.

Facilities:

Need	Notes
Ensure students are able to sit socially distanced (6' + apart) and that all desks face the same direction.	For Support time, teachers should designate where students will sit. If teachers need help moving furniture, please contact office staff.
Physical guides, such as tape on floors to guide movement and promote social distancing.	Tape will be placed for draft route outside and once route is finalized, arrows will be spray painted. Classrooms will use tape to guide movement.
At the end of each period of the school day, teachers will spray disinfectant. Students will not be allowed to use a desk without it having been cleaned prior to their use.	Upon entering the classroom, students will use a paper towel to wipe their assigned seat.
Student desks and high touch areas in all classrooms will be thoroughly cleaned each night by the night custodian..	If custodial service is absent, we will be notified so that we may engage in sanitation upon arrival to school.
Whole campus cleaning on Wednesdays	A day custodian will provide extra service on Wednesdays

Throughout the school day, the Infant Toddler Center staff will frequently clean high touch areas.	This cleaning is in addition to the nightly cleaning performed by the night custodian.
Hygiene reminders posted	Signage promoting handwashing and more posted in office, student and staff bathrooms.
Prioritize the use of outdoor space when practicable	Large carport tent assembled for outdoor use (provides shade or rain protection) Quad tables to be used for tutoring or for students needing internet access
Identify an isolation room or area to separate anyone who exhibits symptoms of COVID-19	YSO Office

Education and Training

Training Needed	Notes
Train staff on the correct way to wash hands and use hand sanitizer.	Office Staff: July 29, 2020 Infant Toddler: August 12, 2020 Wellness Center: August 11, 2020 Whole Staff: August 17, 2020
Train staff on the correct way to wear, remove, and wash masks.	Office Staff: July 29, 2020 Infant Toddler: August 12, 2020 Wellness Center: August 11, 2020 Whole Staff: August 17, 2020
Train student on the correct way to wash hands and use hand sanitizer	Nurse Wilder will conduct in-person and virtual training. Virtual Nurse's office posted on website and shared at BTSN.
Train staff on the correct way to wear, remove, and wash masks.	Nurse Wilder will conduct in-person and virtual training. Virtual Nurse's office posted on website and shared at BTSN.
Training to recognize symptoms	CDE Website
Training on what to do when students do not follow face covering or social distancing protocol.	Students must have a doctor's exemption on file with the school nurse in order to be mask free. If this is done, then a face shield with a cloth drape will be provided to that student to wear. Students that refuse to follow mask policy will not be suspended but will be sent home for remote learning.

Over the course of the next several days we will be releasing videos that educate our students and families as well as give our community an inside look at what in-person learning looks like with the guidance and requirements required to maintain a safe environment for our students. Teachers will also share schedules with students, information related to in-person learning, and expectations for being on campus.

Should a student(s) be diagnosed with COVID-19, after being on campus we will communicate with anyone who may have had contact with said student. We can be reached with the following information: Site Administrators - 916-782-3155, School Nurse - swilder@rjuhsd.us. Student academic and medical information remains confidential and is only released to site administrators, the school nurse, and country health professionals; should a student be diagnosed with COVID-19.

Again, if you have any questions or concerns, please feel free to reach out to me directly at alloyd@rjuhsd.us. As we continue forward with our plans to educate our students on ground, we will provide detailed and regular information via email, so you are all in the loop. Thank you for your continued support of Adelante High School .

Respectfully,

Amy Lloyd
Principal
Adelante High School